

Planning, Environment & Highways Committee

Terms of Reference

The purpose of the Planning, Environment & Highways Committee is to:

- Deal with all matters of planning & environment such as planning applications and decisions, environmental issues and concerns and the Neighbourhood Plan, on behalf of Council.
- To oversee all those matters within the Council's remit which relate to roads, transport car parking, footpaths and bridleways on behalf of the Council

All member Town Councillors of this committee are voting members of the committee. Members of the public may be asked to report on an item to this committee or to join this committee as a non-voting representative.

The Committee will elect a Chairman and Vice-Chairman at the start of the municipal year or when required.

The Committee will meet at least every calendar month to debate and discuss items such as the following with delegated authority from the Council to fulfil the following responsibilities (including spending within its approved budget):

- To consider all planning consultations received relating to Bungay and determine the Council's response to the planning authorities.
- To consider the decisions of the local planning authorities in respect of local planning applications.
- To consider local street naming proposals, planning appeals, planning appeal decisions and planning enforcement cases
- To monitor and advise the Town Council on environmental issues and concerns and ensure compliance to legislation as much as is possible.
- To work with the Neighbourhood Development planning committee as required.
- General Street Furniture including such as items as public lighting, signs, Bus Shelters & furniture, Grit Bins.
- Repair, maintenance and improvement of Highways as much as is possible or in liaison with the Highways division.
- Flooding incidents on pavements & roads.
- Repair, maintenance and improvements of all footpaths and bridle paths as much as is possible or in liaison with the Highways division
- Car Parking
- Traffic Calming
- Cycle Paths & Routes
- Lorry Watch
- Waiting restrictions and Traffic Orders & liaison with the Police and transport companies.
- Bus services, including bus stops and routes
- Street Cleansing
- Proposing budgets and generating an action plan
- To consider any other item that Council determines is appropriate.
- **Any proposed unbudgeted expenditure will require approval of Legal & Finance committee or Full Council.**

Adopted: 5th September 2019.

Chair