



BUNGAY TOWN COUNCIL

SAFEGUARDING POLICY

In the interests of child protection and the welfare and protection of vulnerable adults, Bungay Town Council is committed to the policy of safeguarding vulnerable adults and children and, where they may operate events themselves, will ensure that members involved are adequately checked. Bungay Town Council adopts the following policy in respect of safeguarding:

Any external organisation wishing to make contact and/or work with vulnerable adults or children on Bungay Town Council premises shall be required to show proof of its own appropriate Safeguarding Policy (and DBS checks as appropriate) before being allowed to participate in the use of the facility and/or support Bungay Town Council activities run by Councillors. Activities run by Bungay Town Council will have a checked DBS member involved.

Children using the facility would be the responsibility of their parents.

The nominated Safeguarding Officer is the Town Clerk, or the Assistant Clerk if the Town Clerk is involved or not available.

Any organised event which may be open to children and vulnerable adults will have appropriate staffing numbers.

No member of Bungay Town Council will undertake any activities which leave them alone with children. If it is likely that such a scenario will occur, then a full DBS check will have to be obtained prior to the activity, or the group accompanied by a member of Bungay Town Council who has been DBS checked.

In the event that some events or organisations open to children or vulnerable adults do not satisfy the above requirements, activities will be denied, but support will be given to groups or organisations to assist them in attaining the necessary credentials to carry out their activities in the future.

A Risk Assessment and pro-forma should be completed for any activity that involves children or vulnerable adults

APPROVED BY:DATE:

Date of review : February 2021