



BUNGAY TOWN COUNCIL



Minutes of the Planning, Environment & Highways Committee Meeting held on Thursday 3rd October 2019 at 7.00 p.m. in the Riverside Centre, The Staithe, Bungay. NR35 1EE.

Members:

| | | | |
|------------------------------------|-----------------------|-------------------------|--------------------------|
| Cllr. R. Marshall (RM) Chair | Cllr. S. Collins (SC) | Cllr. K Lodge (KL) | Cllr. L. Richardson (LR) |
| Cllr. G. Bradley - (GB) Vice Chair | Cllr. L. Harnden (LH) | Cllr. D. O'Neill (DO'N) | Cllr. S. Thompson (ST) |

Also present: Jeremy Burton (JB) Clerk., and 3 members of the public.

PE&H-020
2019/2020 **Apologies for Absence:** To receive any apologies for absence.
It was proposed by ST, seconded by SC and unanimously RESOLVED to accept the apologies of LH and LR.

PE&H-021
2019/2020 **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
No declarations of interest, pecuniary or non-pecuniary, declared or requests for dispensations requested by the Committee Members.

PE&H-022
2019/2020 **Public Forum:**
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
Rita Jackson spoke on behalf of Sustainable Bungay Group and Extinction Rebellion in support of items PE&H-025 2019/2020 and PE&H-029 2019/2020 on the Agenda.

PE&H-023
2019/2020 **To approve the minutes outstanding:**
To approve the minutes of the Planning, Environment & Highways Committee Meeting – 12th September 2019.
It was proposed by DO'N, seconded by KL, and unanimously RESOLVED To approve the minutes, with no alterations, and these were signed by the Chair of the meeting.

PE&H-024
2019/2020 **Planning Applications:**
To consider the following planning applications:

| | | |
|----------------|---|---|
| DC/19/3524/FUL | 186 Hillside Road West, Bungay, NR35 1RF | Two storey rear extension with front porch. |
| DC/19/3495/FUL | 12 St. John's Road, Bungay, NR35 1DL | To add pitched roof onto existing side extension. To add a double extension at rear of property with sustainable wooden sash windows and door. |
| DC/19/3608/FUL | 31 Upper Olland Street, Bungay, NR35 1BE | Erection of single storey rear extension. |

Signed _____

1
Date _____



BUNGAY TOWN COUNCIL



DC/19/3524/FUL - 186 Hillside Road West, Bungay, NR35 1RF Mill Reach, Staithe Road - Two storey rear extension with front porch.

It was proposed by SC, seconded by GB, and unanimously RESOLVED that these plans are recommended for APPROVAL with no comments.

DC/19/3495/FUL-12 St. John's Road, Bungay, NR35 1DL- To add pitched roof onto existing side extension. To add a double extension at rear of property with sustainable wooden sash windows and door.

It was proposed by DO'N, seconded by SC, and unanimously RESOLVED that these plans are recommended for APPROVAL with no comments.

DC/19/3608/FUL -31 Upper Olland Street, Bungay, NR35 1BE -Erection of single storey rear extension.

It was proposed by DO'N, seconded by SC, and unanimously RESOLVED that these plans are recommended for APPROVAL with the comment that clarity is required on the disposal of sewerage and rainwater and more details are needed for this prior to the works commencing. There are concerns that the discharge of surface water is combined with sewerage and this application is approved on the understanding that there are no changes to the existing flows.

PE&H-025
2019/2020

Environmental Policy including Declaration of Climate Emergency – for consideration

- i) Recycling facilities
- ii) Waste separation by the TC
- iii) Tree planting

There was a detailed discussion on declaring a Climate Emergency, the separation of waste materials for re-cycling, the use of public transport and the Draft paper prepared by GB regarding BTC Environmental and Climate Policy Statements.

It was proposed by ST, seconded by SC, and RESOLVED that the declaration of a Climate Emergency is an Agenda item for the Full Town Council Meeting to be held on 17th October 2019.

It was proposed by SC, seconded by ST, and unanimously RESOLVED that a Working Party be formed to look at environment issues that can be influenced by Bungay Town Council together with KPI's and SMART objectives be an Agenda item for the Full Town Council meeting to be held on 17th October 2019. This working party to consist of both Town Councillors and members of the public and to use the basis of the above draft paper to report back to the Town Council for the January Full Town Council Meeting.

PE&H-026
2019/2020

Norfolk Minerals & Waste Local Plan: Preferred Options Consultation – for information.

Noted.

PE&H-027
2019/2020

VE Day 75 Celebrations – for consideration

It was proposed by SC, seconded by ST, and unanimously RESOLVED that this item is an Agenda item for the Full Town Council Meeting to be held on 17th October 2019.

PE&H-028
2019/2020

Town centre CCTV notices – for information

Noted.

PE&H-029
019/2020

Green community space – for consideration

The old cemetery that links Kings Road with Hillside Road West was discussed as this has great potential for a Green Open Space and is currently a neglected area of the town. Bungay is short of



BUNGAY TOWN COUNCIL



such open green spaces and could be planted with trees and have benches and litter bins placed in the area to create a beautiful green space to sit in. It was suggested that Councillors look on the website : www.caringforgodsacre.org.uk for examples of what can be achieved with such spaces.

PE&H-030
019/2020

Date of next Meeting: - 17th October 2019 – For information

The meeting closed at 8.19 pm

Dated: 4th October 2019

Jeremy Burton

Clerk to Bungay Town Council,

1a, Broad Street

NR35 1EE

clerk@bungaytowncouncil.gov.uk

Signed _____

3
Date _____