



BUNGAY TOWN COUNCIL



Minutes of the Planning, Environment & Highways Committee Meeting held on Thursday 7th November 2019 at 7.00 p.m. in the Riverside Centre, The Staithe, Bungay. NR35 1EE.

Members:

Cllr. R. Marshall (RM) Chair	Cllr. S. Collins (SC)	Cllr. K Lodge (KL)	Cllr. L. Richardson (LR)
Cllr. G. Bradley - (GB) Vice Chair	Cllr. L. Harnden (LH)	Cllr. D. O'Neill (DO'N)	Cllr. S. Thompson (ST)

Also present: Jeremy Burton (JB) Clerk., and 3 members of the public.

PE&H-038 2019/2020 **Apologies for Absence:** To receive any apologies for absence.
It was proposed by ST, seconded by DO'N and unanimously RESOLVED to accept the apologies of LH, and SC.

PE&H-039 2019/2020 **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
No declarations of interest, pecuniary or non-pecuniary, declared or requests for dispensations requested by the Committee Members.

PE&H-040 2019/2020 **Public Forum:**
 Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
Two members of the public were present to answer any queries relating to Planning Application DC/19/4110/LBC on the Agenda however there were no queries from the Committee Members.

PE&H-041 2019/2020 **To approve the minutes outstanding:**
 To approve the minutes of the Planning, Environment & Highways Committee Meeting – 17th October 2019.
It was proposed by DO'N, seconded by GB, and unanimously RESOLVED To approve the minutes, with no alterations, and these were signed by the Chair of the meeting.

PE&H-042 2019/2020 **Planning Applications:**
 To consider the following planning applications:

DC/19/4110/LBC	The Hollies, Outney Road	Install a compact toilet & wash basin at garden level, Including waste pipes and ventilation. New French doors to create a hallway. Remove cement render from sitting room wall.
DC/19/4132/TCA	8, Trinity Street	1x willow – pollard
DC/19/4167/COU	18, Broad Street	Change of use from retail to residential

Signed _____

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Date _____



BUNGAY TOWN COUNCIL



DC/19/4195/FUL 52, Broad Street Part retrospective for replacement windows, roof modifications & insulated render to front wall.

BA/2019/0365/TCAA Granary House, Staithe Road T1: Ash -Crown reduction / re- pollard. Poplar – reduce limbs. Hazel – Crown reduction.

DC/19/4110/LBC - The Hollies, Outney Road - Install a compact toilet & wash basin at garden level, Including waste pipes and ventilation. New French doors to create a hallway. Remove cement render from sitting room wall.

It was proposed by ST, seconded by DO’N, and unanimously RESOLVED that these plans are recommended for APPROVAL with no comments.

DC/19/4132/TCA - 8, Trinity Street - 1x willow – pollard

It was proposed by ST, seconded by DO’N, and unanimously RESOLVED that these plans are recommended for APPROVAL with no comments.

DC/19/4167/COU - 18, Broad Street - Change of use from retail to residential

It was proposed by DO’N, seconded by ST, and unanimously RESOLVED that these plans are recommended for APPROVAL with no comments.

DC/19/4195/FUL - 52, Broad Street - Part retrospective for replacement windows, roof modifications & insulated render to front wall.

It was proposed by ST, seconded by LR, and RESOLVED that these plans are recommended for APPROVAL with the comments that there is concern that with this application plastic windows are being installed into a building in a conservation area.

BA/2019/0365/TCAA - Granary House, Staithe Road - T1: Ash -Crown reduction / re- pollard. Poplar – reduce limbs. Hazel – Crown reduction.

It was proposed by GB, seconded by ST, and unanimously RESOLVED that these plans are recommended for APPROVAL with no comments.

PE&H-043 **Decision Notices – BA/2019/0284/TCAA – For information**
2019/2020 **Noted.** It was also noted that decision notices are currently not being received for Planning Applications from East Suffolk Council.

PE&H-044 **Broads Authority - Notification of consultation - three planning documents:** For consideration.
2019/2020 a. Flood Risk Supplementary Planning Document (SPD)
 b. Marketing and Viability Supplementary Planning Document (SPD)
 c. Statement of Community Involvement (SCI)
No comments were received from the Committee Members in relation to these Documents and JB to report this back to the Broads Authority.

PE&H-045 **Friends of the Earth document - 20 actions parish 7 town Councils can take on the climate and**
2019/2020 **nature emergency – For information**
The Committee Members thought this was an interesting document and explored some different ideas for the Environment Policy which is currently being written.

PE&H-046 **Outney Road Car Parking – For consideration**
2019/2020 **This item was taken off the Agenda prior to the meeting.**



PE&H-047
2019/2020 **New SID Location** – For consideration.
Committee Members noted that there have been several requests from residents to locate SIDS on sites around the Town however these sites required permissions from SCC and need to meet specific criteria. GB to look at the requested new site locations and ascertain whether these can be accommodated. – **Noted.**

PE&H-048
2019/2020 **Town Centre Road signage** – For consideration
Committee Members discussed some of the road signage around the Town and in particular the lack of Blue Roundabout signs for the Black Dog Roundabout. JB went through with Committee Members how road defects including signage can be reported directly to SCC Highways Department using the following link <https://highwaysreporting.suffolk.gov.uk/> - **Noted.**

PE&H-049
2019/2020 **Bus Services in Bungay** – For consideration
The comprehensive notes from a resident regarding the Bus Services in Bungay were discussed by the Committee Members at some length. LR would like to work with the resident on the Bus Services in the Town and JB to confirm this with the resident. The Committee Members were interested to learn of some of the history regarding the Bus Services and again JB to convey this back to the resident. In particular the Committee Members were concerned with the links to the Rail services and also agreed that working with neighbouring Town and Villages and lobbying the Bus companies to provide better services is the way forward – **Noted.**
It was proposed by RM, seconded by DO'N, and unanimously RESOLVED that the Town Council work with other Towns and Villages in lobbying the Bus Companies to provide better services for the community.
District Councillor Judy Cloke is currently working with SCC in providing a new Bus Shelter for the Town on Hillside Road East, this shelter will remain the property of SCC – **Noted.**

LN left the meeting at 8.00 pm

PE&H-050
2019/2020 **Highways Note of repair work in Bungay** – For information
Town Councillor, Bob Prior, had previously walked around the town with SCC representatives and County Councillor David Ritchie looking at Highways defects and had followed this repair work up with an email to them which the Committee Members discussed – **Noted.**

PE&H-051
2019/2020 **Working copy of the definitive map of Public Rights of Way** – For information
The working copy definitive map and statement has been updated and the link for Bungay is as follows: <https://www.suffolk.gov.uk/assets/Roads-and-transport/public-rights-of-way/Bungay.pdf> - **Noted.**

PE&H-052
2019/2020 **Planning, Environment & Highways Committee Budget considerations for Financial Year 2020/2021** – For consideration
Budget Planning for the Financial Year 2020/2021 was considered including – tree planting, benches, external drinking fountains, electric car charging points, green space at old cemetery, play areas on ESC spaces and Committee Members to come to next meeting with definite costings for these projects – **Noted.**

PE&H-053
2019/2020 **Date of next Meeting: - 5th December 2019** – For information

The meeting closed at 8.31 pm

Minutes Dated: 8th November 2019

Jeremy Burton

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