



BUNGAY TOWN COUNCIL



Minutes of the Planning, Environment & Highways Committee Meeting held on Thursday 2nd July 2020 at 7.00 p.m. As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted “online”.

Members:

Cllr. R. Marshall (RM) Chair Cllr. K Lodge (KL) Deputy Chair Cllr. B. Prior (BP) Cllr. L. Harnden (LH)
Cllr. D. O’Neill (DO’N) Cllr. L. Richardson (LR) Cllr. S. Thompson (ST)

Also present: J. Burton (JB) Clerk and E. Rosier (ER) Temp. Assistant Clerk.

PE&H-017 **Apologies for Absence:** To receive any apologies for absence.
2020/2021

All members of the Planning, Environment & Highways Committee were present at the meeting – **Noted.**

PE&H-018 **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
2020/2021

No Town Councillors declared an Interest or requested a Dispensation for any of the items on the Agenda – **Noted.**

PE&H-019 **Public Forum:**
2020/2021 Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself

ER introduced himself to Committee Members – **Noted.**

PE&H-020 **To approve the minutes outstanding:**
2020/2021 To approve the minutes of the Planning, Environment & Highways Committee Meetings – 4th June 2020.

It was proposed by BP, seconded by DO’N, and unanimously RESOLVED to approve the minutes of the Planning, Environment & Highways Committee Meeting held on 4th June 2020 with no alterations and these minutes to be signed by the Chair (RM).

Committee members confirmed they were happy with the comments made by KL in relation to PE&H-010 2020/2021 – East Suffolk Council – Suffolk Coastal Local Plan Consultation and JB to forward these comments onto East Suffolk Council. – **Noted.**

PE&H-021 **Planning Applications:**
2020/2021 **To consider the following planning applications:**

BA/2020/0161/FUL	Outney Common, Bungay And Waveney Valley Golf Club, Old Railway Road.	Conversion of a storage area to a swing room & provision of an external access Staircase.
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Signed _____

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Date _____



BUNGAY TOWN COUNCIL



DC/20/1996/FUL	2 Kents Lane.	Full planning permission for the subdivision of the property at 2 Kents Lane, Bungay, NR35 1JF into 2 separate dwelling houses,
DC/20/2103/LBC	6 Cross Street.	Listed Building Consent - Replace two windows on the 1st floor of the property. The windows in place are not original for the age of the building and have been replaced in an inauthentic way. I want to change them to something more in keeping with the period and to allow for emergency exits.
DC/20/2163/LBC	34 Upper Olland Street.	Listed Building Consent - Replacement of front box gutter, due to damage beyond repair. The front box gutter is in a bad state and is dropping away from the roof. It has been leaking since we bought the property in August 2018. It is unclear how much of the damage is caused by rotten timber or just general deterioration. The original lead has been taken away apart from the front edge and a plastic half round gutter has been set inside the timber box. We have found that some of the joints between the plastic guttering have not been sealed properly and it is here that the water has leaked and caused damage to the timber box. It is impossible to assess the full scope of the work until the scaffold is up and the gutter can be carefully dismantled.
DC/20/1874/FUL	38 Southend Road.	With reference to planning permission granted on 21st April 2016, ref: DC/16/1480/FUL for three storey side extension, we now wish to change the use of the garage to annexe with east-facing sash window. We would also like to substitute the gable sash window for a west facing velux roof light to provide extra privacy for ourselves and neighbours.

BA/2020/0161/FUL - Outney Common, Bungay And Waveney Valley Golf Club, Old Railway Road.

It was proposed by BP, seconded by KL, and unanimously **RESOLVED** that these plans are recommended for **APPROVAL** with no comments.

DC/20/1996/FUL - 2 Kents Lane.

This application had been recommended for Refusal by the Committee Members suing delegated powers – Noted.

DC/20/2103/LBC - 6 Cross Street.



It was proposed by LR, seconded by DO'N, and unanimously RESOLVED that these plans are recommended for APPROVAL with no comments.

DC/20/2163/LBC - 34 Upper Olland Street.

It was proposed by LR, seconded by DO'N, and unanimously RESOLVED that these plans are recommended for APPROVAL with the comment that the front gutter box is restored with visually similar materials.

DC/20/1874/FUL - 38 Southend Road.

It was proposed by LR, seconded by KL, and unanimously RESOLVED that these plans are recommended for APPROVAL with no comments.

PE&H-022
2020/2021

Earsham Quarry Plant Site, land off Bath Hills Road, Earsham, Bungay, Norfolk : Variation of conditions 1 and 13 of permission reference C/7/2017/7014 to allow use of plant site and conveyor to continue until 1 March 2025 and restoration by 1 March 2026, and revisions to the restoration scheme for the extraction site – For Consideration

There were no objections to this application however:

- It was noted that the Angles Way & Bigod Way pathways also follow this route and that HGV's should be driven with due consideration to walkers along this route.
- It is requested that no commercial traffic from this site goes onto the B1062 and instead uses the A143.

PE&H-023
2020/2021

Environmental and ecology considerations (including grass cutting) for land being transferred from East Suffolk Council – For Consideration

It was proposed by LR, seconded by DO'N, and unanimously RESOLVED that this item is carried forward to the August P, E & H Committee Meeting and an accurate list of the land being transferred from East Suffolk Council is forwarded to Committee Members prior to this meeting.

JB to contact Norse to ascertain what the current grass cutting arrangements are for these pieces of land – **Noted.**

PE&H-024
2020/2021

Environmental policy targets for Quarter 3 2020 – For Consideration

It was proposed by LR, seconded by DO'N, and unanimously RESOLVED that this item is carried forward to the August P, E & H Committee Meeting

PE&H-025
2020/2021

Residents correspondence regarding paint collection point – For Consideration

This item was discussed in some detail as the Committee is keen to support re-cycling and / or safe disposal of these materials however the practicalities around H&S Regulations, Fire Precautions and Insurance Risks need also to be taken into consideration. It was therefore agreed to carry this item forward to the August P, E & H Committee Meeting and that JB look into the Insurance Risks and H&S requirements for such collections and Town Councillors to enquire with other organisations , including Charities, if they have any uses for these materials. – **Noted.**



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PE&H-026
2020/2021

Bungay Town Council Speed Indicator Device (SID's) Management - For Consideration.

It was unanimously agreed that ST, with the assistance of KL. analyses the data on a monthly basis and produces a report for the for the P, E & H Committee Meetings and DO'N helps the BTC Groundsman with the physical movement of the SID's - Noted.

PE&H-026
2020/2021

Date of next meeting – 6th August 2020 – For information

In view of the forthcoming Town and Country Planning Act 1990 - Appeal Under Section 78 by Halsbury Homes Ltd regarding Site at Land Off, Pilgrims Way, Bungay, Suffolk. Planning application reference: DC/18/4104/OUT it was agreed to arrange for the **next P, E & H Committee Meeting on 16th July 2020 @ 6.00 pm - Noted**

The meeting closed at 8.06 pm

Minutes Dated: 3rd July 2020

Jeremy Burton

Clerk to Bungay Town Council,

1a, Broad Street

NR35 1EE

clerk@bungaytowncouncil.gov.uk

Signed _____

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Date _____