



BUNGAY TOWN COUNCIL



Minutes of the Planning, Environment & Highways Committee Meeting held on Thursday 6th August 2020 at 7.00 p.m. As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted “online”.

Members:

Cllr. R. Marshall (RM) Chair Cllr. K Lodge (KL) Deputy Chair Cllr. B. Prior (BP) Cllr. L. Harnden (LH)
Cllr. D. O’Neill (DO’N) Cllr. L. Richardson (LR) Cllr. G. Halliwell

Also present: J Burton (JB) Town Clerk & RFO.

PE&H-041 **Apologies for Absence:** To receive any apologies for absence.
2020/2021

Apologies were given for LR. – **Noted.**

PE&H-042 **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
2020/2021

A non -pecuniary interest was declared by LH for agenda item PE&H-045 2020/2021, Planning Application DC/20/2825/TCA, as he lives in the same road - **Noted.**

PE&H-043 **Public Forum:**
2020/2021 Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself

PE&H-044 **To approve the minutes outstanding:**
2020/2021 To approve the minutes of the Planning, Environment & Highways Committee Meetings – 30th July 2020.

It was proposed by DO’N, seconded by KL and unanimously RESOLVED to approve the minutes of 31st July 2020, with no alterations and these minutes to be signed by the Chair (RM).

PE&H-045 **Planning Applications:**
2020/2021 To consider the following planning applications:

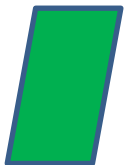
DC/20/2682/TCA	39 St Johns Road Bungay Suffolk NR35 1DH	T1 Cherry - Crown to be reduced by up to 2.5-3 meters and the large limb over the right of neighbours property to be reduced by up to 4meters to bring it into shape with the rest of the canopy and reduce end load bearing. Also to crown lift by up to 3meters Reason: large cherry with a canopy reaching over neighbours each side to be reduced to reduce the wind sale and weight and prevent limb failure
----------------	--	---

Signed _____

1
Date _____



BUNGAY TOWN COUNCIL



DC/20/2633/FUL	Fen Farm Dairy Flixton Road Bungay Suffolk NR35 1PD	To construct a cattle bridge over the River Waveney with track leading thereto. The bridge details are shown on Adam Power Associates Drawing 14/043DIREV0. The positioning of the bridge over the river is shown on plan 403827-20-001. The track leading to the bridge is edged red (and the bridge itself) on the Site Plan. In 2014 an identical bridge received planning permission from South Norfolk Council under reference 2014/1852/F and a Prior Notification Approval from Waveney District Council reference DC/14/0735/AGO. Applications were required to both of the authorities as the bridge spans the River Waveney, the dividing line between Norfolk and Suffolk. At the time of that application the Environment Agency determined the 1 in 1000 year flood level with climate change adjustment. The soffit of the bridge was raised a further 300mm as a precautionary measure. The same levels have been used in respect of the subject application. A Flood Risk Permit will be applied for. Construction cannot take place until that permit is approved.
DC/20/2825/TCA	3 Outney Road Bungay Suffolk NR35 1DY	Rear garden 2 x Willows & 1 x Weeping Beech - Prune back branches overhanging the river and neighbour's property to suitable growth points
DC/20/2578/FUL	The Annexe The Bungalow Annis Hill Bungay Suffolk NR35 1JL	Removal of occupancy condition to form separate dwelling

DC/20/2682/TCA - 39 St Johns Road Bungay Suffolk NR35 1DH - T1 Cherry - Crown to be reduced by up to 2.5-3 meters and the large limb over the right of neighbours property to be reduced by up to 4meters to bring it into shape with the rest of the canopy and reduce end load bearing. Also to crown lift by up to 3meters Reason: large cherry with a canopy reaching over neighbours each side to be reduced to reduce the wind sale and weight and prevent limb failure

It was proposed by BP, seconded by KL, and unanimously RESOLVED that these plans are recommended for APPROVAL with no comments

DC/20/2633/FUL - Fen Farm Dairy Flixton Road Bungay Suffolk NR35 1PD - To construct a cattle bridge over the River Waveney with track leading thereto. The bridge details are shown on Adam Power Associates Drawing 14/043DIREV0. The positioning of the bridge over the river is shown on plan 403827-20-001. The track leading to the bridge is edged red (and the bridge itself) on the Site Plan. In 2014 an identical bridge received planning permission from South Norfolk Council under reference 2014/1852/F and a Prior Notification Approval from Waveney District Council reference DC/14/0735/AGO. Applications were required to both of the authorities as the bridge spans the River Waveney, the dividing line between Norfolk and Suffolk. At the time of that application the Environment Agency determined the 1 in 1000 year flood level with climate change adjustment. The soffit of the bridge was raised a further 300mm as a precautionary measure. The same levels have been used in respect of the subject application. A Flood Risk Permit will be applied for. Construction cannot take place until that permit is approved.



BUNGAY TOWN COUNCIL



It was proposed by BP, seconded by DO'N, and unanimously RESOLVED that these plans are recommended for APPROVAL with the comments that the potential flooding issues are dealt with in accordance with the requirements and the habitat of the Water Voles is properly protected

DC/20/2825/TCA - 3 Outney Road Bungay Suffolk NR35 1DY - Rear garden 2 x Willows & 1 x Weeping Beech - Prune back branches overhanging the river and neighbour's property to suitable growth points.

It was proposed by BP, seconded by GH, and RESOLVED (with 1 abstention) that these plans are recommended for APPROVAL with no comments.

DC/20/2578/FUL - The Annexe The Bungalow Annis Hill Bungay Suffolk NR35 1JL - Removal of occupancy condition to form separate dwelling

It was proposed by BP, seconded by LH, and RESOLVED (with 2 against) that these plans are recommended for APPROVAL with no comments

PE&H-046
2020/2021

Pavement Licence – The Old Bank Tea Room – For Consideration

It was proposed by DO'N, seconded by KL, and RESOLVED (with 1 abstention) that these plans are recommended for REFUSAL with the comment that there would not be enough room to walk past this safely with the current Covid19 social distancing requirements without having to walk in the busy road.

PE&H-047
2020/2021

Environmental and ecology considerations (including grass cutting) and engagement of a land professional (trees, hedgerows, etc), to undertake a walk of all sites, with councillors present, with a view to ascertaining what works need to be undertaken prior to the transfer of assets from East Suffolk Council – For Consideration.

It was proposed by DO'N, seconded by KL, and unanimously RESOLVED that Paul Jackson (Tree Surgeon) is to be asked to look at the pieces of land being transferred from ESC to BTC, with a view to making recommendations in respect of trees and environmental and ecology considerations (including grass cutting arrangements). Committee Members and Norse also to be invited to attend these site inspections.

PE&H-048
2020/2021

Residents correspondence regarding paint collection point – For Consideration

It was proposed by BP, seconded by RM, and unanimously RESOLVED that due to Insurance and H&S requirements that this potential initiative not be proceeded with.

PE&H-049
2020/2021

Bungay Town Council Speed Indicator Device (SID's) Management - For Consideration

This item to be carried forward to the September Committee Meeting and JB to forward the data on to GH for analysis – Noted.

PE&H-050
2020/2021

Earsham Mill Bridge works and works on footpath to Earsham – For Consideration

It was proposed by KL, seconded by DO'N, and unanimously RESOLVED that JB write to Norfolk County Council , with a copy to Earsham Parish Council, asking them to repair this broken footbridge and also clear the footpath which is overgrown with vegetation and very uneven.

PE&H-051

Quiet Lanes Support – For Consideration



- 2020/2021 **It was proposed by DO’N, seconded by KL, and unanimously RESOLVED that JB reply to Quiet Lanes Suffolk suggesting that the following should be considered for Quiet Lanes:**
- **Castle Lane**
 - **Rose Lane**
 - **Quaves Lane**
 - **Boyscott Lane**

PE&H-052 **Save Our Suffolk Swifts Support - For Consideration**
2020/2021

It was proposed by LH, seconded by KL, and unanimously RESOLVED that, with reference to the paper from LR previously circulated, Bungay Town Council to:

- 1) **Support awareness of Swift nesting sites in the town where relevant in the planning process**
- 2) **Encourage local residents to purchase and erect swift nesting boxes on their properties**
- 3) **Erect Swift nesting boxes on the Riverside Centre**
- 4) **Add information about the SOS Swift Project to the Bungay Town Council website and discuss further work that can be done in collaboration with the Waveney Bird Club to encourage biodiversity on the newly managed ground to encourage insect life etc.**
- 5) **Ask that Swift Bricks be included on any new building Developments.**

Items to be added to September P,E & H Committee Meeting:

1. **Re-start the Pride in Bungay Monthly Litter Picks**
2. **Extend 30 MPH Speed limit along Annis Road**

PE&H-053 **Date of next meeting – 3rd September 2020 – For information.**
2020/2021

The meeting closed at 8.02 pm

Minutes Dated: 7th August 2020

Jeremy Burton
Clerk to Bungay Town Council,
1a, Broad Street
NR35 1EE
clerk@bungaytowncouncil.gov.uk

Signed _____

4
Date _____