



BUNGAY TOWN COUNCIL



Minutes of the Planning, Environment & Highways Committee Meeting held on Thursday 8th October 2020 at 7.00 p.m. As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting was conducted “online”.

Members:

Cllr. R. Marshall (RM) Chair Cllr. K Lodge (KL) Deputy Chair Cllr. B. Prior (BP) Cllr. L. Harnden (LH)
Cllr. D. O’Neill (DO’N) Cllr. L. Richardson (LR) Cllr. G. Halliwell (GH) Cllr. F. Betts (FB)

Also present: J. Burton (JB) Town Clerk & RFO.

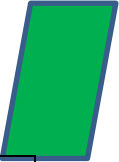
PE&H-084 2020/2021	Apologies for Absence: To receive any apologies for absence. No apologies were received.– Noted.						
PE&H-085 2020/2021	Declarations of Interest & Requests for Dispensations: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting. A non-pecuniary interest was declared by LR for agenda item PE&H-088 2020/2021, planning application numbers DC/20/3784/LBC and DC/20/3783/FUL as she had given the applicant advice on the archaeological aspect of this building. – Noted. A non -pecuniary interest was declared by BP for agenda item PE&H-093 2020/2021, To extend the 30 MPH Speed Limit along Annis Hill, as his property is alongside this piece of road - Noted						
PE&H-086 2020/2021	Public Forum: Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself. No members of the public were present at the meeting – Noted.						
PE&H-087 2020/2021	To approve the minutes outstanding: To approve the minutes of the Planning, Environment & Highways Committee Meetings – 23 rd September 2020. It was proposed by DO’N, seconded by KL and RESOLVED, to approve the minutes of 23rd September 2020, with 2 typing errors corrected, and these minutes to be signed by the Chair (RM). <table border="1" data-bbox="292 1608 534 1720"> <tr><td>For</td><td>6</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>1</td></tr> </table>	For	6	Against	0	Abstain	1
For	6						
Against	0						
Abstain	1						
PE&H-088 2020/2021	Planning Applications: To consider the following planning applications: BA/2020/0326/TCAA The Vicarage, 3 T1-3: Leylandii - Fell Trinity Gardens, Staithe Road, Bungay DC/20/3718/TCA Land North Of Rear of visitor centre 2 x Scots Pines - Bungay Castle Fell to ground level as lean and						

Signed _____

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Date _____



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	<p>DC/20/3821/LBC</p> <p>DC/20/3784/LBC</p> <p>DC/20/3783/FUL</p> <p>DC/20/3885/TCA</p>	<p>Visitors Centre Castle Orchard Bungay Suffolk NR35 1DD</p> <p>The Hollies Outney Road Bungay NR35 1DY</p> <p>The White Swan 16 Market Place Bungay Suffolk NR35 1AW</p> <p>The White Swan 16 Market Place Bungay Suffolk NR35 1AW</p> <p>The Mounds 59A Lower Olland Street Bungay Suffolk NR35 1BY</p>	<p>overhang boundary with carpark adjacent (T1 has pronounced lean in upper section & T2 leans from base) Reason: Trees out growing location, originally inappropriately planted as they are within the Scheduled Monument area and are very close to the Castle structure and planting at this location would not now be permitted by English Heritage.</p> <p>The Hollies has a number of rooms which partially protrude into the roof. Although the horizontal ceilings have been insulated in the loft, the sloping parts of the ceilings are not currently insulated. The plan is to screw insulated plasterboard to the sloping areas, and to skim plaster over. The existing lath and plaster would not be removed. The total area affected is 15.45M2. We are hoping to apply for a Green Homes Grant subject to the availability of a contractor within the government scheme's timescales.</p> <p>Listed Building Consent - External and internal alterations and refurbishments and erection of single story 'micro-brewery' building to rear.</p> <p>External and internal alterations and refurbishments and erection of single story 'micro-brewery' building to rear</p> <p>Fir tree to be felled - tree causing damage to boundary wall and neighbour's drains.</p>						
	<p>BA/2020/0326/TCAA - The Vicarage, 3 Trinity Gardens, Staithe Road, Bungay - T1-3: Leylandii – Fell It was proposed by BP, seconded by KL, and unanimously RESOLVED that these plans are recommended for APPROVAL with no further comments.</p> <table border="1" data-bbox="292 1608 534 1720"> <tr> <td>For</td> <td>7</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table> <p>LR arrived at the meeting at 7.05 pm.</p> <p>DC/20/3821/LBC - The Hollies Outney Road Bungay NR35 1DY - The Hollies has a number of rooms which partially protrude into the roof. Although the horizontal ceilings have been insulated in the loft, the sloping parts of the ceilings are not currently insulated. The plan is to screw insulated plasterboard to the sloping areas, and to skim plaster over. The existing lath and plaster would not be removed. The total area affected is 15.45M2. We are hoping to apply for a Green Homes Grant subject to the availability of a contractor within the government scheme's timescales.</p>			For	7	Against	0	Abstain	0
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It was proposed by FB, seconded by DO’N, and RESOLVED that these plans are recommended for APPROVAL with no further comments.

For	7
Against	0
Abstain	1

DC/20/3718/TCA - Land North Of Bungay Castle Visitors Centre Castle Orchard Bungay Suffolk NR35 1DD - Rear of visitor centre 2 x Scots Pines - Fell to ground level as lean and overhang boundary with carpark adjacent (T1 has pronounced lean in upper section & T2 leans from base) Reason: Trees out growing location, originally inappropriately planted as they are within the Scheduled Monument area and are very close to the Castle structure and planting at this location would not now be permitted by English Heritage.

It was proposed by DO’N, seconded by FB, and RESOLVED that these plans are recommended for REFUSAL with the following comments:

- It is unclear from the application how the trees are being felled and whether the roots are being removed.
- There are concerns in respect of the archaeology of the site if the roots of these trees are being removed.
- There is no information in respect of the long term plans for this site if the trees are removed.
- There is no information on why these trees are being removed and they do not appear to be damaged or diseased in any way.

For	6
Against	0
Abstain	2

DC/20/3784/LBC - The White Swan 16 Market Place Bungay Suffolk NR35 1AW - Listed Building Consent - External and internal alterations and refurbishments and erection of single story 'micro-brewery' building to rear.

It was proposed by BP, seconded by DO’N, and unanimously RESOLVED that these plans are recommended for APPROVAL with no further comments.

For	8
Against	0
Abstain	0

DC/20/3783/FUL - The White Swan 16 Market Place Bungay Suffolk NR35 1AW - External and internal alterations and refurbishments and erection of single story 'micro-brewery' building to rear.

It was proposed by BP, seconded by DO’N, and unanimously RESOLVED that these plans are recommended for APPROVAL with no further comments.

For	8
Against	0
Abstain	0

DC/20/3885/TCA - The Mounds 59A Lower Olland Street Bungay Suffolk NR35 1BY - Fir tree to be felled - tree causing damage to boundary wall and neighbour's drains.

It was proposed by DO’N, seconded by BP, and unanimously RESOLVED that these plans are recommended for APPROVAL with no further comments.

For	8
Against	0



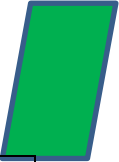
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PE&H-089 2020/2021	<p>Broads Authority - Notice of consultation on two documents - peat guide and residential moorings guide – For Consideration.</p> <p>It was agreed to not to send in any comments from Bungay Town Council in respect of these two Broads Authority Consultations -Noted</p>						
PE&H-090 2020/2021	<p>Community Partnership Project – Reclaiming Bungay’s Old Cemetery – For Consideration</p> <p>It was proposed by BP, seconded by KL, and unanimously RESOLVED that a Working Group is formed to start work on the Community Partnership Project ‘Reclaiming Bungay’s Old Cemetery’. This Working Group to consist of FB and BP from the Town Council. JB to set up the 1st meeting of this Working Group and ask invited guests to join.</p> <table border="1"> <tr> <td>For</td> <td>8</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	8	Against	0	Abstain	0
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PE&H-091 2020/2021	<p>Provision of Bat Boxes at the Riverside Centre – For Consideration</p> <p>It was proposed by LR, seconded by KL, and unanimously RESOLVED that JB makes contact with the Bat Conservation Trust and Suffolk Wildlife Trust to ask for advice on possible Bat Boxes being installed in the Riverside area and to bring this information to the next Planning, Environment & Highways Committee Meeting.</p> <table border="1"> <tr> <td>For</td> <td>8</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	8	Against	0	Abstain	0
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PE&H-092 2020/2021	<p>The condition of Footpaths around Bungay – For Consideration</p> <p>It was proposed by KL, seconded by BP, and unanimously RESOLVED that JB writes to Suffolk County Council and Suffolk County Councillor David Ritchie reminding them the obligations and responsibilities in respect of maintaining footpaths.</p> <table border="1"> <tr> <td>For</td> <td>8</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	8	Against	0	Abstain	0
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PE&H-093 2020/2021	<p>Request for an extension of speed limit on Annis Hill, Bungay – For Consideration.</p> <p>It was proposed by GH, seconded by BP, and unanimously RESOLVED that JB contact Suffolk County Councillor, David Ritchie, to ask him to fund a Speed Survey along Annis Hill.</p> <table border="1"> <tr> <td>For</td> <td>8</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	8	Against	0	Abstain	0
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PE&H-094 2020/2021	<p>Bungay Town Council SID data – For information</p> <p>KL discussed with the Committee Members the recent data recently collected from the SID’s located in Broad Street and Lower Olland Street and asked if JB could obtain any more historical data from the SIDS since they had 1st been</p>						



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	introduced to the Town KL will also provide some potential SID location sites in Beccles Road.
PE&H-095 2020/2021	Date of next meeting – 12th November 2020 – For information.

The meeting closed at 8.14 pm

Minutes Dated: 9th October 2020

Jeremy Burton
Clerk to Bungay Town Council,
1a, Broad Street
NR35 1EE
clerk@bungaytowncouncil.gov.uk

Signed _____

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Date _____