



BUNGAY TOWN COUNCIL



Minutes of the Planning, Environment & Highways Committee Meeting held on Thursday 11th March 2021 at 7.00 p.m. As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting was conducted “online”.

Members:

Cllr. R. Marshall (RM) Chair Cllr. K Lodge (KL) Deputy Chair Cllr. B. Prior (BP) Cllr. L. Harnden (LH)
Cllr. D. O’Neill (DO’N) Cllr. L. Richardson (LR) Cllr. G. Halliwell (GH) Cllr. F. Betts (FB)

Also present: J. Burton (JB) Town Clerk and 2 members of the public.

KL Chaired this meeting as RM was absent.

PE&H-160 2020/2021	<p>Apologies for Absence: To receive any apologies for absence.</p> <p>Apologies were received from RM – Noted.</p>						
PE&H-161 2020/2021	<p>Declarations of Interest & Requests for Dispensations: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.</p> <p>A non-pecuniary interest was declared by FB for Agenda Item PE&H- 170 2020/21 item a, as she is a personal friend of the resident who has sent in the correspondence regarding conifer felling at Clays – Noted.</p> <p>A non- pecuniary interest was declared by DO’N for Agenda Items PE&H – 165 2020/2021 Planning Application DC/21/1037/TPO as the applicant is a neighbour . DO’N also said that he would leave the meeting whilst this application was being considered – Noted.</p>						
PE&H-162 2020/2021	<p>Public Forum:</p> <p>Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.</p> <p>No members of the public wished to speak at this point of the meeting. – Noted.</p>						
PE&H-163 2020/2021	<p>To approve the minutes outstanding - for consideration:</p> <p>To approve the minutes of the Planning, Environment & Highways Committee Meeting – 23rd February 2021.</p> <p>It was proposed by BP, seconded by GH, and RESOLVED, to approve the minutes of the Planning, Environment & Highways Committee Meeting 23rd February 2021 with no amendments.</p> <table border="1" data-bbox="272 1823 512 1935"> <tr> <td>For</td> <td>7</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	7	Against	0	Abstain	0
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PE&H-164 2020/2021	<p>Associated Working Group Reports – Annis Hill Green. & Bungay Old Cemetery – for information.</p>						

Signed _____

1
Date _____



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The Bungay Old Cemetery Working Group Report for January 2021 was circulated to Committee Members prior to the meeting – **Noted**

There was no report or meeting notes for the Bungay Old Cemetery Working Group in February 2021 – **Noted.**

The Annis Hill Green Working Group Meeting notes for 26th February 2021 were circulated to Committee Members prior to the meeting – **Noted.**

PE&H-165 2020/2021	Planning Applications:		
	To consider the following planning applications:		
	DC/21/0727/FUL	5 Beccles Road Bungay Suffolk NR35 1HS	Rear extension, raise roof for bedroom in roof space, car port & dropped kerb alterations.
	DC/21/0939/VOC	13 Boyscott Lane Bungay Suffolk NR35 1DG	Variation of Condition 2 of DC/18/2485/FUL - Construction of single storey 4-bedroom dwelling
	DC/21/1037/ TPO	25 Trinity Street Bungay Suffolk NR35 1EH	TPO 185A 1 x Spruce - (close to property) Fell to ground level Reason: Low vigour and numerous small dead areas of foliage dead bark on main buttress root and signs of Honey Fungus
	DC/21/1072/FUL	Rustlings 3 Woodland Drive Bungay Suffolk NR35 1PE	Construction of side extension; lower level garage extension including extended terrace

DC/21/0727/FUL - 5 Beccles Road Bungay Suffolk NR35 1HS - Rear extension, raise roof for bedroom in roof space, car port & dropped kerb alterations.

It was proposed by BP, seconded by DO’N, and RESOLVED that these plans are recommended for APPROVAL with the following comments. – (a) consideration should be given to screening the car port with shrubs and bushes. (b) there should be a 5 metre gap between the edge of the pavement and the gate.

For	5
Against	2
Abstain	0

DC/21/0939/VOC - 13 Boyscott Lane Bungay Suffolk NR35 1DG - Variation of Condition 2 of DC/18/2485/FUL - Construction of single storey 4-bedroom dwelling

It was proposed by DO’N, seconded by BP, and RESOLVED that these plans are recommended for APPROVAL with no further comments.

For	6
Against	0
Abstain	1

At this point DO’N left the Zoom Meeting – **Noted.**

Signed _____

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Date _____



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	<p>DC/21/1037/ TPO - 25 Trinity Street Bungay Suffolk NR35 1EH - TPO 185A 1 x Spruce - (close to property) Fell to ground level Reason: Low vigour and numerous small dead areas of foliage dead bark on main buttress root and signs of Honey Fungus.</p> <p>It was proposed by FB, seconded by GH, and RESOLVED that these plans are recommended for APPROVAL with the following comments (a) a replacement tree should be planted in a suitable location (b) the report from the Tree Surgeon & photograph was not forwarded to the Committee members by East Suffolk Council until requested.</p> <table border="1" data-bbox="272 501 513 613"> <tr><td>For</td><td>6</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table> <p>At this point DO'N re-joined the Zoom Meeting – Noted.</p> <p>DC/21/1072/FUL - Rustlings 3 Woodland Drive Bungay Suffolk NR35 1PE - Construction of side extension; lower level garage extension including extended terrace.</p> <p>It was proposed by LH, seconded by DO'N, and RESOLVED that these plans are recommended for APPROVAL with no further comments.</p> <table border="1" data-bbox="272 934 513 1046"> <tr><td>For</td><td>7</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	6	Against	0	Abstain	0	For	7	Against	0	Abstain	0
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PE&H-166 2020/2021	<p>Proposed communications installation for Cellnex at Bungay Geldeston Road, Ellingham Grain Store, Geldeston Road, Bungay NR35 2ER, NGR: E:637292, N: 291797 – for information.</p> <p>The letter regarding this forthcoming formal planning submission was circulated to all Committee Members prior to the meeting – Noted.</p>												
PE&H-167 2020/2021	<p>Golf Club Lease – for consideration.</p> <p>It was agreed that Committee Members be sent a map of this land on Outney Common currently leased to Bungay Golf Club and Paul Jackson (Tree Surgeon) to be asked to survey this land prior to the Planning, Environment & Highways Meeting scheduled for 8th April 2021 where it will be further considered – Noted.</p>												
PE&H-168 2020/2021	<p>Pedestrian Crossings for St Mary's Street and Lower Olland Street/St. John's Road – for consideration.</p> <p>It was proposed by LR, seconded by GH, and RESOLVED that JB write to County Councillor David Ritchie in respect of his response to this request for Pedestrian Crossings in the Town Centre and forward a draft of this letter to all Committee Members for approval prior to sending.</p> <table border="1" data-bbox="272 1800 513 1912"> <tr><td>For</td><td>7</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	7	Against	0	Abstain	0						
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PE&H-169 2020/2021	<p>Speed Indicator Devices monthly data - for information.</p>												



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	Information from SIDs located on Hillside Road East (Westbound) opposite Mayfair Road 12/11/19 to 18/12/2019 and Hillside Road East (Westbound) near Middle School 12/3/2020 to 29/5/2020 had previously been circulated to all Committee Members - Noted.												
	<p>It was proposed by BP, seconded by LR, and RESOLVED that Standing Orders be suspended to allow a member of the public to speak at the meeting.</p> <table border="1"> <tr><td>For</td><td>7</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	7	Against	0	Abstain	0						
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PE&H-170 2020/2021	<p>Residents' correspondence – for consideration.</p> <p>a. Conifer felling at Clays.</p> <p>It was proposed by KL, seconded by GH, and RESOLVED that JB write a letter to Clays expressing Bungay Town Councils concerns that these trees have been felled and asking them how they hope to rectify the situation.</p> <table border="1"> <tr><td>For</td><td>7</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table> <p>b. Car share Scheme.</p> <p>It was proposed by KL, seconded by FB, and RESOLVED that JB writes a reply to the resident who has raised this request confirming that Bungay Town Council supports in principle a Car Share Scheme for the Town..</p> <table border="1"> <tr><td>For</td><td>7</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	7	Against	0	Abstain	0	For	7	Against	0	Abstain	0
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PE&H-171 2020/2021	Date of next meeting – 8th April 2021 – For information												

The meeting closed at 8.28 p.m.

Minutes Dated: 12th March 2021.

Jeremy Burton
 Clerk to Bungay Town Council,
 1a, Broad Street
 NR35 1EE
clerk@bungaytowncouncil.gov.uk

Signed _____

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Date _____