



BUNGAY TOWN COUNCIL



Minutes of the Planning, Environment & Highways Committee Meeting held on Thursday 10th June 2021 at 7.00 p.m. in the Riverside Centre, The Staithe, Bungay and streamed online via Zoom.

Members:

Cllr. R. Marshall (RM) Cllr. K Lodge (KL) Cllr. G. Halliwell (GH) Cllr. L. Harnden (LH)

Cllr. D. O'Neill (DO'N) Cllr. F. Betts (FB) Cllr. A. Dawes (AD)

Also present at the physical meeting J. Burton (JB) Town Clerk and via Zoom online link DO'N

PE&H-001 2021/2022	<p>Election of Chair for the Planning, Environment & Highways Committee for the municipal year 2021-2022: to receive nominations and elect the Chair.</p> <p>It was proposed by RM, seconded by FB, and RESOLVED, that KL be Chair of the Planning, Environment & Highways Committee for the municipal year 2021 – 2022.</p> <table border="1" data-bbox="272 757 512 869"> <tr><td>For</td><td>4</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	4	Against	0	Abstain	0
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PE&H-002 2021/2022	<p>Election of Deputy Chair for the Planning, Environment & Highways Committee for the municipal year 2021-2022: to receive nominations and elect the Deputy Chair.</p> <p>It was proposed by KL, seconded by FB, and RESOLVED, that RM be Deputy Chair of the Planning, Environment & Highways Committee for the municipal year 2021 – 2022.</p> <table border="1" data-bbox="272 1133 512 1245"> <tr><td>For</td><td>4</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	4	Against	0	Abstain	0
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	GH arrived at the meeting at 7.06 pm – Noted.						
PE&H-003 2021/2022	<p>Apologies for Absence: To receive any apologies for absence.</p> <p>Apologies were received from DO'N and LH – Noted.</p>						
PE&H-004 2021/2022	<p>Declarations of Interest & Requests for Dispensations: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.</p> <p>A non – pecuniary interest was declared by GH for Agenda Item P&H – 007 2021/2022 Planning Applications BA/2021/0157/HOUSEH and BA/2021/0158/LBC as he is a personal friend and neighbour of the applicant - Noted.</p>						
PE&H-005 2021/2022	<p>Public Forum:</p> <p>Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.</p>						

Signed _____

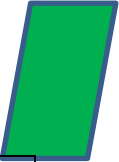
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	The member of the public present at the meeting (DO'N) did not want to speak at this point of the meeting - Noted.									
PE&H-006 2021/2022	<p>To approve the minutes outstanding - for consideration: To approve the minutes of the Planning, Environment & Highways Committee Meeting 29th April 2021.</p> <p>It was proposed by FB, seconded by RM, and RESOLVED, to approve the minutes of the Planning, Environment & Highways Committee Meeting 29th April 2021 with no amendments and these were signed by the Chair (KL).</p> <table border="1" data-bbox="272 539 515 651"> <tr><td>For</td><td>5</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	5	Against	0	Abstain	0			
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	<p>It was proposed by RM, seconded by GH, and RESOLVED, to suspend Bungay Town Council Standing Order 3k for the remainder of the meeting to allow DO'N to speak during the discussions on the Agenda Items.</p> <table border="1" data-bbox="272 831 515 943"> <tr><td>For</td><td>5</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	5	Against	0	Abstain	0			
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PE&H-007 2021/2022	<p>Planning Applications: To consider the following planning applications:</p> <table border="0" data-bbox="379 1055 1437 1435"> <tr> <td style="padding-right: 20px;">BA/2021/0157/HOUSEH</td> <td style="padding-right: 20px;">The Smokehouse , 48 Bridge Street, Bungay, NR35 1HD</td> <td>Retrospective conversion of smokehouse to linked residential annexe and proposed replacement workshop roof and window.</td> </tr> <tr> <td>BA/2021/0158/LBC</td> <td>The Smokehouse , 48 Bridge Street, Bungay, NR35 1HD</td> <td>Retrospective conversion of smokehouse to linked residential annexe and proposed replacement workshop roof and window</td> </tr> <tr> <td>DC/21/2369/FUL</td> <td>73 Beccles Road Bungay Suffolk NR35 1HT</td> <td>Construction of chalet bungalow</td> </tr> </table>	BA/2021/0157/HOUSEH	The Smokehouse , 48 Bridge Street, Bungay, NR35 1HD	Retrospective conversion of smokehouse to linked residential annexe and proposed replacement workshop roof and window.	BA/2021/0158/LBC	The Smokehouse , 48 Bridge Street, Bungay, NR35 1HD	Retrospective conversion of smokehouse to linked residential annexe and proposed replacement workshop roof and window	DC/21/2369/FUL	73 Beccles Road Bungay Suffolk NR35 1HT	Construction of chalet bungalow
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	<p>BA/2021/0157/HOUSEH - The Smokehouse , 48 Bridge Street, Bungay, NR35 1HD - Retrospective conversion of smokehouse to linked residential annexe and proposed replacement workshop roof and window.</p> <p>It was proposed by GH, seconded by FB, and RESOLVED that these plans are recommended for REFUSAL with the following comments :</p> <ul style="list-style-type: none"> • This is a separate building in its own right. • It is not a linked annex in the plans submitted with the application. • The plans submitted with this retrospective application are very poor and believed to be not correct. • The application says that no flooding had occurred within 250 metres of this property which is not correct. <p>Although the Committee Members were generally sympathetic with this application it did not tell the full story</p> <table border="1" data-bbox="272 2018 515 2085"> <tr><td>For</td><td>5</td></tr> <tr><td>Against</td><td>0</td></tr> </table>	For	5	Against	0					
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BA/2021/0158/LBC - The Smokehouse , 48 Bridge Street, Bungay, NR35 1HD - Retrospective conversion of smokehouse to linked residential annexe and proposed replacement workshop roof and window.

It was proposed by GH, seconded by FB, and RESOLVED that these plans are recommended for REFUSAL with the following comments :

- This is a separate building in its own right.
- It is not a linked annex in the plans submitted with the application.
- The plans submitted with this retrospective application are very poor and believed to be not correct.
- The application says that no flooding had occurred within 250 metres of this property which is not correct.

Although the Committee Members were generally sympathetic with this application it did not tell the full story

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DC/21/2369/FUL - 73 Beccles Road Bungay Suffolk NR35 1HT - Construction of chalet bungalow .

It was proposed by AD, seconded by GH, and RESOLVED that these plans are recommended for REFUSAL with the following comments :

- A healthy Beech tree is being cut down whereas this could be accommodated within the plans if the property was re-positioned on the site.
- If the tree is cut down it should be replaced by a tree of equal quality.
- There is no provision for an Electric Car Charging Point.
- 5 houses already share this access point onto the highway and there is no pavement on this side of the road.
- No details on the application as to how 'Green' the building is.
- The proposed building is out of character with the street scene and out of keeping with other properties.
- The proposed building is on the edge of the Flood Plain, which is not mentioned in the application, and this further development will exacerbate the situation.
- The application says that the building is on Developed Land & a Brownfield site , which is not the case,
- Overdevelopment of the site.

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PE&H-008
2021/2022

East Suffolk Council Consultation for revised Taxi and Private Hire Policy - for consideration.

proposed by FB, seconded by AD, and RESOLVED, that Bungay Town Council would make no comments in respect of this consultation.

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PE&H-009 2021/2022	<p>Creation of a Working Group to evaluate and update the council’s environmental policy – for consideration.</p> <p>It was proposed by RM, seconded by KL, and RESOLVED, that a Working Group be set up to evaluate and update the Bungay Town Council’s Environmental and Climate Policy Statement. RM will lead this Working Party which will consist of both Town Councillors and members of the public and report directly back to Full Council. No time limit has been set for this review.</p> <table border="1"> <tr> <td>For</td> <td>5</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	5	Against	0	Abstain	0
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PE&H-010 2021/2022	<p>Therapeutic garden in Bungay – for consideration.</p> <p>It was proposed by AD, seconded by KL, and RESOLVED, that the residents who suggested this initiative be contacted and thanked for their suggestion and that this initiative be considered further by Bungay Town Council when the current transfer of assets (including land) from East Suffolk Council is completed.</p> <table border="1"> <tr> <td>For</td> <td>5</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	5	Against	0	Abstain	0
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PE&H-011 2021/2022	<p>Bungay Town Litter Picks – for consideration.</p> <p>It was proposed by RM, seconded by FB, and RESOLVED, that the Bungay Town Council’s Working Group – Pride In Bungay arrange a Litter Pick in July. Further details of this Litter Pick to be issued by the Pride In Bungay Working Group including Risk Assessment .</p> <table border="1"> <tr> <td>For</td> <td>5</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	5	Against	0	Abstain	0
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PE&H-012 2021/2022	<p>Waveney Golf Club Lease– for consideration.</p> <p>It was proposed by RM, seconded by AD, and RESOLVED, that a letter be sent to Waveney Golf Club, in respect of the lease, seeking agreement to the proposals which is signed by both parties as an agreement of intent, and not involve solicitors.</p> <table border="1"> <tr> <td>For</td> <td>5</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	5	Against	0	Abstain	0
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PE&H-013 2021/2022	<p>Bungay Town Council SID information – for consideration</p> <p>a. Flixton Road b. St Marys Street</p>						



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	<p>Flixton Road - This information gathered showed that 22% of traffic was breaking the speed limit and KL will contact the Police to see what further action can be taken to reduce the speed of traffic on this stretch of road – Noted.</p> <p>St Marys Street – This information to be retained and used to help with the re-instatement of pedestrian crossings in the Town Centre – Noted.</p>
PE&H-014 2021/2022	<p>Residents' correspondence – for consideration.</p> <ol style="list-style-type: none">I. Bungay Primary School concerns over parking.II. Campaign Group – parking and traffic issues.III. Car parking chargesIV. Kings Road FootpathV. Chaucer Street & Scales Street Car ParkVI. Speeding traffic in Bridge StreetVII. Speeding traffic in Broad Street & A143VIII. Parking on Staithe Road <p>This correspondence was discussed and the number of complaints received / issues raised regarding traffic and parking was noted by the Committee Members. It was agreed to write back to the residents concerned to thank them for their comments and re-emphasise that the Town Council is powerless with many of these issues which involve East Suffolk District Council and Suffolk County Council. A copy of this correspondence from residents to be sent to the District and County Councillor for Bungay, Judy Cloke. The Lorry Watch and Speed Watch schemes were also discussed and it was agreed that the landowner for the currently blocked footpath opposite Kings Road be contacted – Noted.</p>
PE&H-015 2021/2022	<p>Date of next meeting: 8th July 2021 – For information.</p>

The meeting closed at 8.42 p.m.

Minutes Dated: 11th June 2021.

Jeremy Burton
Clerk to Bungay Town Council,
1a, Broad Street
NR35 1EE
clerk@bungaytowncouncil.gov.uk

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Date _____