



# BUNGAY TOWN COUNCIL

Minutes of the **Grounds, Properties & Amenities Meeting** held on Thursday 13<sup>th</sup> February 2020 at 7.00 pm  
at the Riverside Centre, The Staithe, Bungay.

Members:

|                              |                    |                                  |                      |
|------------------------------|--------------------|----------------------------------|----------------------|
| Cllr. M Lincoln (ML) (Chair) | Cllr. J Adams (JA) | Cllr. J. Blowers O'Neill (JBO'N) | Cllr. S Collins (SC) |
| Cllr. M Atterwill (MA)       | Cllr. J Cloke (JC) | Cllr. B. Prior (BP)              | Cllr. P Love (PL)    |

Also present was Emma Beese (EB), Assistant Town Clerk and 1 member of public.

GPAC-059     **To appoint a Committee Vice-Chair:** for consideration

**It was proposed by BP, seconded by JBO'N and unanimously resolved to appoint John Adams (JA) as Vice-Chair**

GPAC-060     **Apologies for absence:** To receive any apologies for absence.

2019/2020    **It was proposed by BP, seconded by SC and unanimously resolved to accept apologies from JA and JC (due to arrive later)**

GPAC-061     **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting

2019/2020

**None were declared.**

GPAC-062     **Public Forum:** Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.

2019/2020

**One member of public expressed concern about the following: general disquiet regarding the reasoning behind tree removal on Outney Common; the poor state of the Cross Street toilets that are essential to market traders; the need for the groundsman to purchase a grit spreader for the pavements so that these areas can be kept safe in the event of snow.**

GPAC-063     **Minutes of the previous meeting: to approve the minutes of the Grounds, Properties & Amenities Committee Meeting held on 9<sup>th</sup> January - for consideration.**

2019/2020

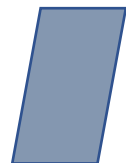
The minutes of the Grounds, Properties & Amenities Committee Meeting of 9<sup>th</sup> January were presented for approval. **It was proposed by BP, seconded by MA and unanimously RESOLVED to accept the minutes and they were duly signed by the Chairman (ML).**

GPAC-064     **Outney Common – tree works:** for information

2019/2020    Following a request to the Common Owners Association, the Town Council will now receive an update via email regarding any proposed works. Two Councillors will attend the Common Owners' AGM to ensure they are aware of plans for the forthcoming year.

GPAC-065     **Skatepark update:** for information

2019/2020    Councillors were updated on the positivity and encouraging progress made at the inaugural meeting of the new Bungay Skatepark Community Group. The next meeting will be held on 10<sup>th</sup> March. Progress in terms of interim works to facilitate the reopening of the current skatepark has been hampered by illness, but it is hoped that remedial work will take place prior to the Easter holidays.



**JC arrived at this juncture.**

GPAC-066 **Cross Street toilets:** for consideration

2019/2020 Following discussion regarding the current poor state of Cross Street toilets, the significant delays in any action being taken and East Suffolk's current proposal to merely carry out a 'light touch' refurbishment, **it was proposed by JC, seconded by ML and unanimously resolved that nominated Councillors should meet with Steve Falvey of Norse on Monday pm and recommend closure of these toilets due to current non-compliance with H&S regulations until appropriate washing and drying facilities are reinstated in the gents' toilets.**

GPAC-067 **Dinky's Garden – official registration:** for consideration

2019/2020 **It was proposed by SC, seconded by JBO'N and unanimously resolved that appropriate steps should be taken to complete a first-time registration for official ownership of Dinky's Garden.**

GPAC-068 **Donation of memorial bench:** for information

2019/2010 The Assistant Clerk confirmed that the proposed memorial bench can be sited in a relevant location on Outney Common as requested by the donor. Assistant Clerk to liaise with all parties concerned.

GPAC-069 **Training and new equipment for Groundsman:** for consideration

2019/20 Groundsman has completed PA1 and will be taking PA6 on 6<sup>th</sup> March with a practical assessment following within the week. Richard Hackney will provide prices for PPE, relevant tools etc. and these will be brought back to the next GP&A meeting in March.

GPAC-70 **Removal of East Suffolk Garages in Bungay:** for information

2019/20 ESC has confirmed that no specific plans have been made to-date regarding subsequent use of land following removal of garages located in two sites in Bungay (Annis Hill and King's Road). District Councillor to report back at the next meeting following conversations with the Housing Officer.

GPAC-71 **Riverside outside toilets – potential opening:** for consideration

2019/20 Councillors stressed a desire to encourage family use of the area and the need to provide appropriate toilet facilities for the town, yet recognised the maintenance needs and vulnerability of the toilets due to their location. **It was therefore proposed by SC, seconded by BP and unanimously resolved that seasonal opening should be investigated with coin-operated electric entrance to cover potential cleaning costs.** (Toilets will be opened for all events at The Staithe.)

GPAC-072 **Date and time of next meeting:** Thursday 12<sup>th</sup> March.

2019/2010

There was no further business and the meeting closed at 7.59 pm.

**13<sup>th</sup> February 2020**

**Emma Beese, Assistant Clerk, Bungay Town Council.**

**1a, Broad Street.**

**NR35 1EE**

[admin@bungaytowncouncil.gov.uk](mailto:admin@bungaytowncouncil.gov.uk)

Signed \_\_\_\_\_

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Date \_\_\_\_\_