



BUNGAY TOWN COUNCIL AGENDA

Governance, Employment and Finance Committee

An on-line meeting of the Governance, Employment & Finance Committee will be held on
Thursday 28th May 2020 at 7.00 pm

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted "online". Any members of the public who also wish to attend on this basis please contact the Clerk so that arrangements may be made for them to join the meeting.

Members of the public and press are welcome to attend.

Please be aware that filming and other recording might take place at the meeting.

All members of the Governance, Employment & Finance Committee are hereby summoned to attend the meeting to transact the following business.

AGENDA

1. **Election of Committee Chairman for the Governance, Employment & Finance Committee for municipal year 2020-2021:** To receive nominations and elect the Chairman.
2. **Election of Deputy Committee Chairman for the Governance, Employment & Finance Committee for municipal year 2020-2021:** To receive nominations and elect the Deputy Chairman.
3. **Apologies for Absence:** To receive any apologies for absence.
4. **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
5. **Public Forum:**
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
6. **To approve the minutes outstanding for consideration:**
To approve the minutes of the Governance, Employment & Finance Meeting 23rd April 2020.
7. **To review Bungay Town Council Financial Accounts for 2020/ 2021 – For consideration.**
 - a. Reserves brought Forward.
 - b. Financial Risk Assessment
8. **To review current CIL payments received – For consideration.**
9. **To review transfer of funds to Deposit Account – For consideration.**
10. **To review staffing arrangements – For consideration.**
 - a. Assistant Clerk
 - b. Carry forward holidays
11. **Transfer of Assets from East Suffolk Council – Report from Broad Street Working Party for consideration.**
12. **SARS Donation Request – For Consideration**
13. **Date of next meeting - 25th June 2020: - For information**

20th May 2020
Jeremy Burton
Town Clerk, Bungay Town Council.
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