



# BUNGAY TOWN COUNCIL AGENDA

## Governance, Employment and Finance Committee

An on-line meeting of the Governance, Employment & Finance Committee will be held on  
Thursday 24<sup>th</sup> September 2020 at 7.00 pm

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted "online". Any members of the public who also wish to attend on this basis please contact the Clerk so that arrangements may be made for them to join the meeting.

Members of the public and press are welcome to attend.

Please be aware that filming and other recording might take place at the meeting.

All members of the Governance, Employment & Finance Committee are hereby summoned to attend the meeting to transact the following business.

Town Council Members:

Cllr. J Adams (Chair)

Cllr. B. Prior (Deputy)

Cllr. R. Marshall

Cllr. M. Lincoln

Cllr. S. Collins

Cllr. K. Lodge

### AGENDA

- 1. Apologies for Absence:** To receive any apologies for absence.
- 2. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. Public Forum:**  
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
- 4. To approve the minutes outstanding for consideration:**  
To approve the minutes of the Governance, Employment & Finance Meeting 23<sup>rd</sup> July 2020.
- 5. Assistant Clerk Vacancy – for consideration**
- 6. Purchase of Town Council Office Printer – for consideration**
- 7. Review of Bungay Town Council Standing Orders – for consideration**
- 8. Review of Bungay Town Council Financial Regulations – for consideration**
- 9. Transfer of Assets from East Suffolk Council update – for information.**

17<sup>th</sup> September 2020

Jeremy Burton

Town Clerk, Bungay Town Council.

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