



BUNGAY TOWN COUNCIL

Budget & Strategy Sub Committee



Minutes of the Budget & Strategy Sub Committee Meeting held on Tuesday 4th May 2021 at 6.00 pm.

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting was conducted “online”.

Town Council Members:

Chair – Cllr. J. Blowers O’Neill (JBO’N), Deputy Chair Cllr. B. Prior (BP)

Cllr. J. Adams (JA), Cllr. F Betts (FB) , Cllr. S. Collins (SC),

Also present:

J. Burton, (JB) Clerk/ RFO Bungay Town Council

B&S 043 2020/2021 Apologies for Absence: To receive any apologies for absence

All members of the sub-committee were present at the meeting - **Noted.**

B&S 044 2020/2021 Declaration of Interest & Requests for Dispensations: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

No declarations of interest were declared or requests for dispensations requested - **Noted.**

B&S 045 2020/2021 To approve the minutes outstanding: To approve the minutes of the Budget & Strategy Sub-Committee Meeting held on the 8th April 2021_for consideration.

It was proposed by JBO’N, seconded by SC, and RESOLVED that these minutes were an accurate record of the Budget & Strategy Sub- Committee Meeting held on 8th April 2021 and these minutes to be signed by the Chair (JBO’N)

For	5
Against	0
Abstain	0

B&S 046 2020/2021 Public Forum: Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.

No members of public were present at the meeting – **Noted**

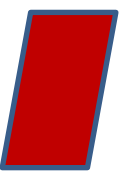
B&S 047 2020/2021 To discuss the Bungay Business Plan : for consideration

Town Councillors discussed in detail further minor amendments to the Bungay Town Council Business Plan following the updates which had been made following the previous Budget & Strategy Sub-Committee Meeting held on 8th April 2021 and further inputs from the Committee Members.



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It was proposed by JBO’N, seconded by BP, and RESOLVED that JA to update the Business Plan with the agreed amendments and the amended Business Plan to be presented at the next Full Town Council Meeting after the Annual Council Meeting on 5th May 2021.

For	5
Against	0
Abstain	0

**B&S 048
2020/2021**

To discuss the Strategy for Bungay Town Council: for consideration.

A ‘ranked’ Strategy Summary Sheet had been circulated to Committee Members prior to the Meeting and was discussed in detail by the Sub-Committee Members. This Strategy Summary Sheet included a Mission Statement, Aims, Strategies, priority ranking and estimated costing as taken from the Bungay Town Council Business Plan.

It was proposed by JBO’N, seconded by JA, and RESOLVED that JBO’N to update the Strategy document with the agreed amendments, including the aspirational aims to be written in italics, and the amended Strategy Document to be presented at the next Full Town Council Meeting after the Annual Council Meeting on 5th May 2021.

For	5
Against	0
Abstain	0

**B&S 049
2020/2021**

Date of next meeting as Finance, Budget & Strategy Committee : for consideration.

Following the Committee Restructure, as resolved at the full Town Council meeting on 15th April 2021, this sub – committee is to re-formed at the Annual Town Council Meeting on 5th May 2021 as the Finance, Budget & Strategy Committee and this to meet as soon as practical once the Covid19 restrictions and virtual meetings position has been resolved – **Noted**.

The meeting closed at 6.56 pm

Minutes Dated: 5th May 2021.

Jeremy Burton
Clerk to Bungay Town Council,
 1a, Broad Street
 NR35 1EE
clerk@bungaytowncouncil.gov.uk

Signed _____

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 Date _____