



BUNGAY TOWN COUNCIL



Minutes of the Planning, Environment & Highways Committee Meeting held on Thursday 8th July 2021 at 7.00 p.m. in the Riverside Centre, The Staithe, Bungay and streamed online via Zoom.

Members:

Cllr. K Lodge (KL) – Chair, Cllr. R. Marshall (RM) – Deputy Chair

Cllr. F. Betts (FB), Cllr. A. Dawes (AD), Cllr. G. Halliwell (GH), Cllr. L. Harnden (LH), Cllr. D. O’Neill (DO’N)

Also present at the physical meeting - J. Burton (JB) Town Clerk and 3 members of the public.

As KL was absent RM the meeting was Chaired by RM.

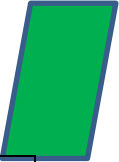
PE&H-016 2021/2022	<p>Apologies for Absence: To receive any apologies for absence.</p> <p>Apologies were received from KL, DO’N and LH – Noted.</p>						
PE&H-017 2021/2022	<p>Planning, Environment & Highways Committee Membership – For Consideration.</p> <p>It was proposed by GH, seconded by FB, and RESOLVED that Town Councillor L. Richardson be a member of the Planning, Environment & Highways Committee.</p> <table border="1" data-bbox="272 1003 513 1115"> <tr> <td>For</td> <td>4</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	4	Against	0	Abstain	0
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PE&H-018 2021/2022	<p>Declarations of Interest & Requests for Dispensations: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.</p> <p>A non – pecuniary interest was declared by FB and AD for Agenda Item P&H – 022 2021/2022 Planning Applications DC/21/2261/FUL and DC/21/2262/LBC as they are personal friends of the applicant - Noted.</p>						
PE&H-019 2021/2022	<p>Public Forum:</p> <p>Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.</p> <p>The 3 members of the public present at the meeting did not want to speak at this point of the meeting - Noted.</p>						
	<p>It was proposed by GH, seconded by FB, and RESOLVED, to suspend Bungay Town Council Standing Order 3k to allow the members of public present at the meeting to speak during the discussions on Agenda Item PE&H-019 2021/2022.</p> <table border="1" data-bbox="272 1906 513 2018"> <tr> <td>For</td> <td>4</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>	For	4	Against	0	Abstain	0
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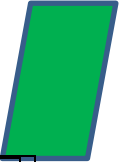
PE&H-020 2021/2022	<p>Residents' proposals regarding parking and traffic concerns – For Consideration.</p> <ul style="list-style-type: none"> • Wharton Street car park increase in annual residents parking permits. • Community Speed watch Programme. • Electric car charging points in Bungay. • HGVS/Lorry Watch. <p>The 3 residents present at the meeting introduced themselves and explained that they had started a new group in Bungay named Stop Or Start (SOS) Bungay. This group was looking at several issues around the Town concerning predominantly parking and traffic concerns (as above) and looking for volunteers to help them with their campaign. Each point was discussed in length with Committee Members who shared their concerns.</p> <p>It was proposed by FB, seconded by AD and RESOLVED, to support and work with the group on these projects and to be acknowledged in a Press Release to be issued by SOS.</p> <table border="1" data-bbox="268 719 512 831"> <tr><td>For</td><td>4</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>			For	4	Against	0	Abstain	0
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	<p>It was proposed by FB, seconded by AD, and RESOLVED, to reconvene Bungay Town Council Standing Orders</p> <table border="1" data-bbox="268 976 512 1088"> <tr><td>For</td><td>4</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>			For	4	Against	0	Abstain	0
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PE&H-021 2021/2022	<p>To approve the minutes outstanding - for consideration: To approve the minutes of the Planning, Environment & Highways Committee Meeting 10th June 2021.</p> <p>It was proposed by FB, seconded by AD, and RESOLVED, to approve the minutes of the Planning, Environment & Highways Committee Meeting 10th June 2021 with no amendments and these were signed by the Deputy Chair (RM).</p> <table border="1" data-bbox="268 1375 512 1487"> <tr><td>For</td><td>4</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>			For	4	Against	0	Abstain	0
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PE&H-022 2021/2022	<p>Planning Applications: To consider the following planning applications:</p> <table border="1" data-bbox="368 1599 1485 2047"> <tr> <td data-bbox="368 1599 687 1957">DC/21/2413/FUL</td> <td data-bbox="687 1599 975 1957">Stanley Cottage 1 Boyscott Lane Bungay Suffolk NR35 1DG</td> <td data-bbox="975 1599 1485 1957">Replace existing UPVC windows and doors with new UPVC windows and doors. At the front of the house the windows will have a bar across the middle of the window similar to what is there now. Down the side of the house which is hard to see from the road I want to replace with single glazing in other words no bar.</td> </tr> <tr> <td data-bbox="368 1957 687 2047">DC/21/2261/FUL</td> <td data-bbox="687 1957 975 2047">6 Bridge Street Bungay NR35 1HD</td> <td data-bbox="975 1957 1485 2047">Erection of two front dormers and one rear dormer window</td> </tr> </table>			DC/21/2413/FUL	Stanley Cottage 1 Boyscott Lane Bungay Suffolk NR35 1DG	Replace existing UPVC windows and doors with new UPVC windows and doors. At the front of the house the windows will have a bar across the middle of the window similar to what is there now. Down the side of the house which is hard to see from the road I want to replace with single glazing in other words no bar.	DC/21/2261/FUL	6 Bridge Street Bungay NR35 1HD	Erection of two front dormers and one rear dormer window
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DC/21/2261/FUL	6 Bridge Street Bungay NR35 1HD	Erection of two front dormers and one rear dormer window							

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	DC/21/2262/LBC	6 Bridge Street Bungay NR35 1HD	Listed Building Consent - Creation of two front dormers and one rear dormer window
	SCC/0049/21W	Bungay High School Queens Road Bungay NR35 1RW	Construction of a new standalone teaching block of 2 storeys, with singlestorey dining hall and kitchen; office extension; additional parking and associated external works. Construction of a new standalone teaching block of 2 storeys, with singlestorey dining hall and kitchen; office extension; additional parking and associated external works.

DC/21/2413/FUL - Stanley Cottage 1 Boyscott Lane Bungay Suffolk NR35 1DG - Replace existing UPVC windows and doors with new UPVC windows and doors. At the front of the house the windows will have a bar across the middle of the window similar to what is there now. Down the side of the house which is hard to see from the road I want to replace with single glazing in other words no bar.

It was proposed by FR, seconded by AD, and RESOLVED that these plans are recommended for APPROVAL with the following comments:

- It is not clear if the existing UPVC windows were ever approved.
- This application has only been recommended for approval as surrounding houses in this area have UPVC windows.

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DC/21/2261/FUL - 6 Bridge Street Bungay NR35 1HD - Listed Building Consent – Erection of two front dormers and one rear dormer window.

It was proposed by GH, seconded by AD, and RESOLVED that these plans are recommended for APPROVAL with the following comments:

- If pre-planning advice had originally been obtained by East Suffolk Council, it would have alleviated this issue with the existence of the pre-existing dormer windows.
- The style and size of the Dormer Window at the rear of the property is a concern.

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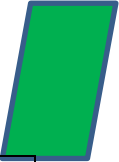
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PE&H-023 2021/2022	<p data-bbox="272 875 1350 904">Adoption of Historic Environment Supplementary Planning Document – For Information.</p> <p data-bbox="272 947 1485 1008">This Document was circulated to all Planning, Environment & Highways Committee Members prior to the meeting – Noted.</p>												
PE&H-024 2021/2022	<p data-bbox="272 1055 871 1084">Request to operate Rickshaw – For Consideration</p> <p data-bbox="272 1126 1485 1227">It was proposed by GH, seconded by FB, and RESOLVED, that permission for The Suffolk Rickshaw Company to operate Rickshaws in Bungay be granted. These should be either pre-booked or have not have more than 2 Rickshaws operating in the Town at any one time.</p> <table border="1" data-bbox="272 1267 513 1379"> <tr><td>For</td><td>4</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	4	Against	0	Abstain	0						
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PE&H-025 2021/2022	<p data-bbox="272 1458 847 1487">Give & Take Days initiative – For Consideration.</p> <p data-bbox="272 1529 1469 1630">Give and Take Events have previously been held in Bungay by Sustainable Bungay and AD to suggest to them at their next Committee Meeting that this initiative is re-started at the New Community Centre – Noted.</p>												
PE&H-026 2021/2022	<p data-bbox="272 1704 1066 1733">Nature First Small Grants Scheme application – For Consideration</p> <p data-bbox="272 1776 1485 1877">Details of this funding to be placed on the Bungay Town Council Website and this item to be an Agenda for the August Planning, Environment & Highways Committee Meeting for consideration for Phase 2 Funding applications which need to be submitted from 10th August 2021 – Noted.</p> <table border="1" data-bbox="272 1917 513 2029"> <tr><td>For</td><td>4</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	4	Against	0	Abstain	0						
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PE&H-027 2021/2022	Date of next meeting: 12th August 2021 – For Information

The meeting closed at 8.07 p.m.

Minutes Dated: 9th July 2021.

Jeremy Burton
Clerk to Bungay Town Council,
1a, Broad Street
NR35 1EE
clerk@bungaytowncouncil.gov.uk

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