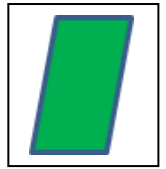




**BUNGAY TOWN COUNCIL**  
**Planning, Environment & Highways Committee**



Minutes of the Planning, Environment & Highways Committee held on  
**10<sup>th</sup> February 2022 at 7.00 pm in the Council Chamber at The Town Hall, 1a Broad Street, Bungay NR35 1EE.**

Members:

Cllr. K. Lodge (KL) Chair, Cllr. F. Betts (FB) Dep' Chair, Cllr. A. Dawes (AD), Cllr. G. Halliwell (GH),  
 Cllr. M. Atterwill (MA), Cllr. D, O'Neill (DO'N), Cllr J Hindes (JH), Cllr. L. Harnden (LH).

Assistant Clerk Edwin Rosier (ER) was also present at the meeting.

**PE&H-01-10/02/2022**

**Apologies for Absence:**

Apologies were received from Cllr. G. Halliwell (GH), Cllr. L. Harnden (LH), Cllr D. O'Neill (DON) - **Noted.**

**PE&H-02-10/02/2022**

**Declaration of Interest & Requests for Dispensations:**

Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

No pecuniary, or non-pecuniary interests were declared – **Noted.**

**PE&H-03-10/02/2022**

**Public Forum**

Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.

There were no members of the public present -**Noted.**

**PE&H-04-10/02/2022**

**To approve the minutes outstanding - for consideration.**

To approve the minutes of the Planning, Environment & Highways Committee Meeting, 13<sup>th</sup> January 2022.

**It was proposed by FB, seconded by MA and unanimously RESOLVED, to approve the minutes of the Planning, Environment & Highways Committee Meeting 13<sup>th</sup> January 2022.**

For	5
Against	0
Abstain	0

**Matters arising.**

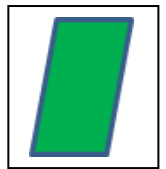
**PE&H-10-13/01/2022**

**Vandalism on Annis Hill Access path.**

It was agreed that we should seek clarification of the boundary of the footpath on the left-hand side going up from SCC. KL agreed to draft a letter for the Clerk to forward.



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KL. A conveyance dated 1948 confirmed that the strip of land was 12 ft wide or 0.15 acre (little more or less) – **noted**.

**PE&H-05-10/02/2022**

**Planning Applications:**

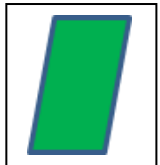
To consider the following planning applications:

Ref	Address	Details	Response date						
<b>DC/22/0143/LBC</b>	The Ironworks, Earsham Street, Bungay, NR35 1AF	Listed Building Consent - An addendum to existing consent DC/20/1316/LBC to include a change from a rooflight to a flat roof abutting a listed structure and the refacing of a historic flint wall (externally).	18.02.2022						
<p>Concerns were raised over the potential loss of privacy to the neighbouring property, and that the flat roof should not be accessible, or used for any other purpose.</p> <p><b>It was Proposed by KL, Seconded by FB, and Unanimously RESOLVED to approve the application, and the town council supported the comments submitted on behalf of Mrs Barnes, the owner of the neighbouring property on 30<sup>th</sup> January 2022.</b></p> <table border="1" style="width: 100%;"> <tr> <td>For</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Against</td> <td style="text-align: center;">0</td> </tr> <tr> <td>Abstain</td> <td style="text-align: center;">0</td> </tr> </table>				For	5	Against	0	Abstain	0
For	5								
Against	0								
Abstain	0								
<b>DC/21/5685/VOC</b>	5 Flixton Road Bungay NR35 1HQ	Replacement/extension of current outbuilding to create a home office as well as replacement windows on the main dwelling as described in D&A statement - Amended scheme	14.02.2022						
<p><b>KL. Informed the meeting that this item had been previously resolved.</b></p> <p><b>PE&amp;H-05-13/01/2022</b></p> <p><b>Planning Applications:</b></p>									
<b>BA/2021/0499/LBC</b>	40 Bridge Street Bungay Suffolk NR35 1HD	Single storey rear extension	18.02.2022						



# BUNGAY TOWN COUNCIL

## Planning, Environment & Highways Committee



It was Proposed by AD, seconded by MA, and unanimously RESOLVED that this application is refused for the following reasons: -

Inadequate proposal, lacking detail, heritage statement unacceptable, not having reduced substantially the height of the roof. The Council supports and endorses the view of the society for the Preservation of Ancient Buildings regarding the deficiencies of the application.

The documentation was of poor quality and didn't provide answers to issues regarding the roof lantern, which obscured the window, and might give rise to invasion of privacy. The documentation provided inadequate detail, and how it would fit in with surrounding properties.

For	5
Against	0
Abstain	0

<b>BA/2021/0495/HOUSEH</b>	40 Bridge Street Bungay Suffolk NR35 1HD	Single storey rear extension	18.02.2022
Comments as above.			

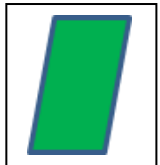
### PE&H-06-10/02/2022

Planning Decisions – for information.

DC/21/4295/FUL	3 Trinity Street Bungay NR35 1EQ	Change of use from offices B1 to residential C3 and removal of commercial advertising sign from frontage	Application Permitted
DC/21/4296/LBC	3 Trinity Street Bungay Suffolk NR35 1EQ	Listed Building Consent - Change of use from offices B1 to residential C3 and removal of commercial advertising sign from frontage	Application Permitted
DC/21/5569/DRC	6 Bridge Street Bungay NR35 1HD	Discharge of Condition 3 of DC/21/2262/LBC- Listed Building Consent - Creation of two front dormers and two rear dormer windows	Application Permitted
DC/21/5647/AGO	Oaklands Farm Flixton Road Bungay Suffolk NR35 1PD	Prior Notification - Proposed installation of 680m2 of concrete hardstanding	Prior Approval Not Required
DC/21/5474/TCA	St Edmunds County Primary School St Marys Street Bungay Suffolk NR35 1AY	School frontage T1 Lime (Tag 571) - Remove basal growth to aid future inspection. Clean out the crown of all deadwood, crossing and suppressed	No Objections



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		<p>branches. Remove the epicormic stem shoots to height of 5m. T3 twin stemmed Lime (Tag 573) - Fell and treat the stump with a systemic herbicide to help prevent regrowth. One stem is applying direct pressure to the supporting buttress causing cracking. The other stem is close to the wall. School Rear T9 Deodar Cedar (Tag 579) - Clean out the crown of all deadwood, crossing and suppressed branches. T2 Cypress (Tag 572) - Fell to near ground level &amp; grind out the stump to approximately 25cm. Tree with limited safe useful life expectancy and poor amenity. below ground level. T6 Silver Birch (Tag 576 - Raise the crown over neighbouring property to give a 4m ground clearance. Plant 2 x Replacement trees.</p>	
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**PE&H-07-10/02/2022**

**Replacement of felled Holly with suitable tree, 24 Outney Road – for consideration.**

**It was Proposed by KL, Seconded by MA, and Unanimously RESOLVED that the Assistant Clerk should contact the property owner Donia Slyzuk, and her agent Daniel Meadows with a view to establishing a suitable location for the planting of a replacement tree.**

For	5
Against	0
Abstain	0

ER. To provide an update of the outcome for the next meeting – **Noted.**

**PE&H-08-10/02/2022**

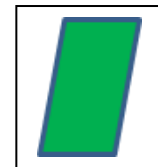
**Treebilee - tree collection arrangements – for consideration.**

**It was Proposed by JH, Seconded by KL, and Unanimously RESOLVED that Cllr. A. Dawes, assisted by Cllr. F. Betts would arrange to collect and transport the Oak Tree on the morning of 17<sup>th</sup> February 2022, and for FB to store the tree until a site for planting had been agreed.**

For	5
Against	0
Abstain	0



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To be collected from: East Suffolk Norse Lowestoft Depot - Rotterdam Road Lowestoft Suffolk NR32 2EF.

**PE&H-09-10/02/2022**

**Refuse and recycling provision & Tin River drainage – for consideration.**

**It was Proposed by KL, seconded by JH, and Unanimously RESOLVED that the Assistant Clerk should write to District Councillors J. Cloke and D. Ritchie to query the pricing regime, the need to close on Wednesdays and the lack of local provision in the Bungay and surrounding area.**

For	5
Against	0
Abstain	0

It was accepted that the holding tank facility in respect of the new housing development was considered adequate – **Noted.**

**PE&H-10-10/02/2022**

**SID data analysis & resident correspondence – For consideration.**

It was acknowledged that, whilst the data collected from both St. John’s Road and Flixton Road did not meet the threshold for further action (20% over 35mph), it remained useful for future analysis when considering traffic volumes, etc.

ER. To write to Suffolk Police to ask if it would be possible to liaise with the town council when considering the use of SID’s ahead of any proposed speed enforcement arrangements – **Noted.**

**PE&H-11-10/02/2022**

**Correspondence – Residents’ concerns regarding HGV’s – for information.**

KL. Thanked the residents concerned for their constructive letters, and acknowledged that a SID was now in position in Chaucer Street, and actively monitoring vehicle movements – **Noted.**

**PE&H-12-10/02/2022**

**Date of next meeting: 24<sup>th</sup> February 2021**

Meeting closed at 19.44.

*Eddie Rosier*

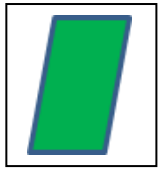
**Edwin Rosier – Assistant Clerk**  
**Bungay Town Council**  
 Town Hall, 1a, Broad Street, Bungay NR35 1EE

Signed by Chair

Date



**BUNGAY TOWN COUNCIL**  
**Planning, Environment & Highways Committee**



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DRAFT

Signed by Chair

Date