



# BUNGAY TOWN COUNCIL



**Minutes of the Planning, Environment & Highways Committee Meeting held on Thursday 29<sup>th</sup> April 2021 at 6.00 p.m. As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting was conducted “online”.**

**Members:**

Cllr. R. Marshall (RM) Chair    Cllr. K Lodge (KL) Deputy Chair    Cllr. B. Prior (BP)    Cllr. L. Harnden (LH)  
Cllr. D. O’Neill (DO’N)    Cllr. L. Richardson (LR)    Cllr. G. Halliwell (GH)    Cllr. F. Betts (FB)

Also present: J. Burton (JB) Town Clerk

PE&H-192 2020/2021	<b>Apologies for Absence:</b> To receive any apologies for absence.  Apologies were received from LH – <b>Noted.</b>						
PE&H-193 2020/2021	<b>Declarations of Interest &amp; Requests for Dispensations:</b> Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.  No declarations of interest or requests for dispensations were made by Town Councillors present at the meeting - <b>Noted.</b>						
PE&H-194 2020/2021	<b>Public Forum:</b> Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.  No members of the public were present at the meeting - <b>Noted.</b>						
PE&H-195 2020/2021	<b>To approve the minutes outstanding - for consideration:</b> <b>To approve the minutes of the Planning, Environment &amp; Highways Committee Meeting 8<sup>th</sup> April 2021.</b> <b>It was proposed by BP, seconded by FB, and RESOLVED, to approve the minutes of the Planning, Environment &amp; Highways Committee Meeting 8<sup>th</sup> April 2021_ with no amendments and these to be signed by the Chair (RM).</b> <table border="1" data-bbox="272 1608 512 1720"> <tr><td>For</td><td>6</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	6	Against	0	Abstain	0
For	6						
Against	0						
Abstain	0						
PE&H-196 2020/2021	<b>Planning Applications:</b> To consider the following planning applications: <table data-bbox="379 1832 1453 2040"> <tr> <td>DC/21/1619/LBC</td> <td>6 Cross Street Bungay NR35 1AU</td> <td>Listed Building Consent - Create a small serving hatch (43inches by 49 inches) which will link the cafe kitchen to the dining area. Utilizing the old window frame which had been covered up many years ago.</td> </tr> </table>	DC/21/1619/LBC	6 Cross Street Bungay NR35 1AU	Listed Building Consent - Create a small serving hatch (43inches by 49 inches) which will link the cafe kitchen to the dining area. Utilizing the old window frame which had been covered up many years ago.			
DC/21/1619/LBC	6 Cross Street Bungay NR35 1AU	Listed Building Consent - Create a small serving hatch (43inches by 49 inches) which will link the cafe kitchen to the dining area. Utilizing the old window frame which had been covered up many years ago.					

Signed \_\_\_\_\_

1  
Date \_\_\_\_\_



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	<p>DC/21/1686/TCA 10 Trinity Street Bungay Suffolk NR35 1EH</p> <p>DC/21/1521/FUL 14 Chaucer Street Bungay Suffolk NR35 1DT</p> <p>DC/21/1772/TCA 14 Earsham Street Bungay Suffolk NR35 1AG</p> <p>DC/21/1670/TCA 18 Earsham Street Bungay Suffolk NR35 1AG</p> <p>DC/21/0783/LBC Rose Hall 52 Upper Olland Street Bungay Suffolk NR35 1BH</p> <p>DC/21/1936/TCA 3 Southend Road Bungay Suffolk NR35 1DN</p>	<p>Rear garden T1 Apple - Reduce to previous pruning points for general maintenance. T2 Bay tree - Reduce by up to 50% to control size.</p> <p>To replace the existing timber framed windows and door and replace with P.V.C.u..</p> <p>T1 Ash - to rear of property; to remove two small branches growing over adjacent property boundary, and to reduce back third limb growing over bins area.</p> <p>Rear garden T1 Scots Pine - Crown thinning by up to 30% to make safer (large branch came down in summer 2020) excessive shading, branches overhanging neighbouring properties T2 Beech - Crown thinning by up to 30% to reduce excessive shading of garden T3 Yew - Crown reduction - overall reduction from 20ft -18ft wide and 30 ft to 28ft height- to reduce excessive shading of garden and contact with property and gutters.</p> <p>Listed Building Consent - Creation of new flues to serve condensing boilers. Such boilers cannot use the 25 foot long built-in flues. The previous boilers were 30 years or more old and one was leaking.</p> <p>Rear garden T1 &amp; T2 2 x Lawson cypress - fell to ground level. Trees have outgrown location and owner wants to put up fence T3 1 x Lawson cypress - Remove overhanging limb to allow more light</p>						
	<p>DC/21/1619/LBC - 6 Cross Street Bungay NR35 1AU - Listed Building Consent - Create a small serving hatch (43inches by 49 inches) which will link the cafe kitchen to the dining area. Utilizing the old window frame which had been covered up many years ago.</p> <p><b>It was proposed by BP, seconded by FB, and RESOLVED that these plans are recommended for APPROVAL with no further comments.</b></p> <table border="1" data-bbox="272 1715 515 1827"> <tr> <td>For</td> <td>6</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table>		For	6	Against	0	Abstain	0
For	6							
Against	0							
Abstain	0							

Signed \_\_\_\_\_

2  
Date \_\_\_\_\_



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DC/21/1686/TCA - 10 Trinity Street Bungay Suffolk NR35 1EH - Rear garden T1 Apple - Reduce to previous pruning points for general maintenance. T2 Bay tree - Reduce by up to 50% to control size.  
**It was proposed by GH, seconded by BP, and RESOLVED that these plans are recommended for APPROVAL with no further comments.**

For	6
Against	0
Abstain	0

DC/21/1521/FUL - 14 Chaucer Street Bungay Suffolk NR35 1DT - To replace the existing timber framed windows and door and replace with P.V.C.u..

**It was proposed by LR, seconded by BP, and RESOLVED that these plans are recommended for REFUSAL with the following comments.**

- I. Traditional wooden replacement windows and doors should be used on this property, and not P.V.C.u, please refer to the ESC 'Value Your Historic Windows' advice document and also the East Suffolk Council Guidance for Historic Buildings and Conservation Areas.
- II. The replacement ground floor windows open directly out onto the pavement.

**Please note that Pre – application advice from East Suffolk Council is suggested for this application.**

For	6
Against	0
Abstain	0

DC/21/1772/TCA - 14 Earsham Street Bungay Suffolk NR35 1AG - T1 Ash - to rear of property; to remove two small branches growing over adjacent property boundary, and to reduce back third limb growing over bins area.

**It was proposed by BP, seconded by FB, and RESOLVED that these plans are recommended for APPROVAL with no further comments.**

For	6
Against	0
Abstain	0

DC/21/1670/TCA - 18 Earsham Street Bungay Suffolk NR35 1AG - Rear garden T1 Scots Pine - Crown thinning by up to 30% to make safer (large branch came down in summer 2020) excessive shading, branches overhanging neighbouring properties T2 Beech - Crown thinning by up to 30% to reduce excessive shading of garden T3 Yew - Crown reduction - overall reduction from 20ft -18ft wide and 30 ft to 28ft height- to reduce excessive shading of garden and contact with property and gutters.

**It was proposed by GH, seconded by KL, and RESOLVED that these plans are recommended for APPROVAL with no further comments.**

For	6
Against	0
Abstain	0

DO'N – joined the meeting at this point – **Noted.**

DC/21/0783/LBC - Rose Hall 52 Upper Olland Street Bungay Suffolk NR35 1BH - Listed Building Consent - Creation of new flues to serve condensing boilers. Such boilers cannot use the 25 foot long built-in flues. The previous boilers were 30 years or more old and one was leaking.

**It was proposed by LR, seconded by KL, and RESOLVED that these plans are recommended for REFUSAL with the following comments.**



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- I. This is within the curtilage of a Grade 2 listed property which is within the Bungay Conservation Area, has a significant cumulative impact on the character of the historic buildings as a whole, as well as being in a Conservation Area and the works will have a significant impact on the cohesion of the historic streetscape.
- II. The height of these flues is far too low.

Please note that Pre – application advice from East Suffolk Council is suggested for this application.

For	6
Against	0
Abstain	1

DC/21/1936/TCA - 3 Southend Road Bungay Suffolk NR35 1DN - Rear garden T1 & T2 2 x Lawson cypress - fell to ground level. Trees have outgrown location and owner wants to put up fence T3 1 x Lawson cypress - Remove overhanging limb to allow more light.

**It was proposed by BP, seconded by GH, and RESOLVED that these plans are recommended for APPROVAL with no further comments.**

For	7
Against	0
Abstain	0

The meeting closed at 6.11 p.m.

Minutes Dated: 30<sup>th</sup> April 2021.

**Jeremy Burton**  
**Clerk to Bungay Town Council,**  
 1a, Broad Street  
 NR35 1EE  
[clerk@bungaytowncouncil.gov.uk](mailto:clerk@bungaytowncouncil.gov.uk)