



BUNGAY TOWN COUNCIL



Minutes of the Planning, Environment & Highways Committee Meeting held on Thursday 8th April 2021 at 7.00 p.m. As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting was conducted “online”.

Members:

Cllr. R. Marshall (RM) Chair Cllr. K Lodge (KL) Deputy Chair Cllr. B. Prior (BP) Cllr. L. Harnden (LH)
Cllr. D. O’Neill (DO’N) Cllr. L. Richardson (LR) Cllr. G. Halliwell (GH) Cllr. F. Betts (FB)

Also present: J. Burton (JB) Town Clerk and 1 member of the public.

PE&H-178 2020/2021	Apologies for Absence: To receive any apologies for absence. Apologies were received from GH, LH, and LR – Noted.						
PE&H-179 2020/2021	Declarations of Interest & Requests for Dispensations: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting. No declarations of interest or requests for dispensations were made by Town Councillors present at the meeting - Noted.						
PE&H-180 2020/2021	Public Forum: Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself. A member of the public spoke about the possibility of running a Car Share Scheme in Bungay through the Co-Wheels Car Club. A simple straw poll was carried out contacting 75 households giving an outline to how the scheme works.36 people replied - Yes, 19 people replied - No and 20 didn’t reply. It was discussed that many members of the public are not aware of such schemes and therefore the resident will contact the local Press with the aim of asking Bungay residents to request a location” button on the Co – Wheels Car Club web site.as this is the main way that they determine if a new location is worth considering for the scheme.– Noted.						
PE&H-181 2020/2021	To approve the minutes outstanding - for consideration: To approve the minutes of the Planning, Environment & Highways Committee Meeting 23rd March 2021. It was proposed by BP, seconded by FB, and RESOLVED, to approve the minutes of the Planning, Environment & Highways Committee Meeting 23rd March 2021_with no amendments and these to be signed by the Chair (RM). <table border="1" data-bbox="268 1823 513 1939"> <tr><td>For</td><td>5</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	5	Against	0	Abstain	0
For	5						
Against	0						
Abstain	0						
PE&H-182 2020/2021	Associated Working Group Reports – Annis Hill Green, Bungay Old Cemetery and Bungay Neighbourhood Development Plan – for information.						

Signed _____

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Date _____



BUNGAY TOWN COUNCIL



	<p>The Meeting Notes for the Bungay Old Cemetery Meeting held on 15th March 2021 and a Bungay Neighbourhood Development Plan (BNDP) Update for April 2021 were circulated to Committee Members prior to the meeting – Noted.</p>															
<p>PE&H-183 2020/2021</p>	<p>Planning Applications: To consider the following planning applications:</p> <table border="0"> <tr> <td data-bbox="379 398 587 427">DC/21/1453/TCA</td> <td data-bbox="671 398 922 499">7 Staithe Road Bungay Suffolk NR35 1ET</td> <td data-bbox="967 398 1465 533">1 x Corkscrew Willow - Fell to ground level Reason: too close to adjacent properties, applicant plans to replace with a new tree in the side garden.</td> </tr> <tr> <td data-bbox="379 544 587 573">DC/21/1335/TCA</td> <td data-bbox="671 544 930 645">59A Lower Olland Street Bungay Suffolk NR35 1BY</td> <td data-bbox="967 544 1465 712">3 x Elms - Reduce limbs over buildings by 3 -4m, and removing any dead and damaged limbs. Reason: trees have some dieback, proposed works to reduce risk of large limbs failing over the buildings.</td> </tr> <tr> <td data-bbox="379 723 587 752">DC/21/1202/FUL</td> <td data-bbox="671 723 919 824">Fen Place Workshop Flixton Road Bungay Suffolk NR35 1PD</td> <td data-bbox="967 723 1465 969">The proposal seeks consent for the change of use from a former workshop to residential annex, as an extension to the main dwelling. Connected extension of the main dwelling is not feasible due to an underground drain running through the grounds of the property.</td> </tr> <tr> <td data-bbox="379 981 587 1010">DC/21/1351/LBC</td> <td data-bbox="671 981 922 1081">20 Broad Street Bungay Suffolk NR35 1EE</td> <td data-bbox="967 981 1465 1149">Listed Building Consent - Alterations to existing building - New roof lights, windows and external doors. External finishes and garden terrace improvements</td> </tr> <tr> <td data-bbox="379 1160 587 1189">DC/21/1350/FUL</td> <td data-bbox="671 1160 922 1261">20 Broad Street Bungay Suffolk NR35 1EE</td> <td data-bbox="967 1160 1465 1294">Alterations to existing building - New roof lights, windows and external doors. External finishes and garden terrace improvements</td> </tr> </table>	DC/21/1453/TCA	7 Staithe Road Bungay Suffolk NR35 1ET	1 x Corkscrew Willow - Fell to ground level Reason: too close to adjacent properties, applicant plans to replace with a new tree in the side garden.	DC/21/1335/TCA	59A Lower Olland Street Bungay Suffolk NR35 1BY	3 x Elms - Reduce limbs over buildings by 3 -4m, and removing any dead and damaged limbs. Reason: trees have some dieback, proposed works to reduce risk of large limbs failing over the buildings.	DC/21/1202/FUL	Fen Place Workshop Flixton Road Bungay Suffolk NR35 1PD	The proposal seeks consent for the change of use from a former workshop to residential annex, as an extension to the main dwelling. Connected extension of the main dwelling is not feasible due to an underground drain running through the grounds of the property.	DC/21/1351/LBC	20 Broad Street Bungay Suffolk NR35 1EE	Listed Building Consent - Alterations to existing building - New roof lights, windows and external doors. External finishes and garden terrace improvements	DC/21/1350/FUL	20 Broad Street Bungay Suffolk NR35 1EE	Alterations to existing building - New roof lights, windows and external doors. External finishes and garden terrace improvements
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It was proposed by KL, seconded by DO'N, and RESOLVED that these plans are recommended for APPROVAL with the following comments.

- I. **This application is for a self-contained dwelling and not an annex.**
- II. **Occupation of this property should be for related or family members only.**

For	5
Against	0
Abstain	0

DC/21/1351/LBC - 20 Broad Street Bungay Suffolk NR35 1EE - Listed Building Consent - Alterations to existing building - New roof lights, windows and external doors. External finishes and garden terrace improvements.

It was proposed by BP, seconded by KL, and RESOLVED that these plans are recommended for APPROVAL with no further comments.

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Against	0
Abstain	0

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It was proposed by BP, seconded by KL, and RESOLVED that these plans are recommended for APPROVAL with no further comments.

For	5
Against	0
Abstain	0

PE&H-184
2020/2021

Local Government (Miscellaneous Provisions) Act 1982 Renewal Application for Street Trading Consent WSTC0006 & WSTC0007 – **for consideration.**

It was proposed by DO'N, seconded by KL, and RESOLVED that this application is recommended for REFUSAL with the comments that Town Councillors have concerns regarding the pollution caused by diesel vehicles and that non-pollutant vehicles should be used i.e. Electric Powered vehicles or cycles.

For	3
Against	1
Abstain	1

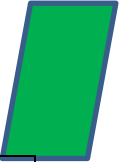
PE&H-185
2020/2021

East Suffolk Sustainable Construction Supplementary Planning Document & Community Infrastructure Levy (CIL) Charging Schedule – **for consideration.**

It was proposed by BP, seconded by DO'N, and RESOLVED that (1) Town Councillors should complete the East Suffolk Sustainable Construction Supplementary Planning Document on an individual basis and (2) KL will attend the virtual meeting planned for 13th April 2021 on the Community Infrastructure Levy (CIL) Charging Schedule and send the reply on behalf of Bungay



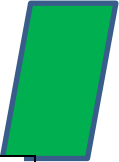
BUNGAY TOWN COUNCIL



	<p>after forwarding the draft to Committee members so that they can change or add comments before the response is sent.</p> <table border="1" data-bbox="272 293 513 405"> <tr><td>For</td><td>5</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	5	Against	0	Abstain	0
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<p>PE&H-186 2020/2021</p>	<p>Golf Club Lease – Environmental Considerations – for consideration.</p> <p>It was proposed by DO’N, seconded by KL, and RESOLVED that in respect of the Golf Club Lease :</p> <ol style="list-style-type: none"> I. Bungay Town Council should be fully consulted on how the land is managed and maintained and be made aware of any potential changes. II. The land should be managed in accordance with the Bungay Town Council Environmental Policy and a copy of this document to be sent to the Bungay Golf Club. III. The Recommendations contained in the 2 Land and Tree management reports obtained by Bungay Town Council to be sent to the Bungay Golf Club. IV. Bungay Golf Club should carry out any required works during the term of the self – maintaining Lease <table border="1" data-bbox="272 909 513 1021"> <tr><td>For</td><td>5</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table> <p>The authors of the Land Management & Tree Management reports to be sent letters of thanks by JB – Noted,</p>	For	5	Against	0	Abstain	0
For	5						
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Abstain	0						
<p>PE&H-187 2020/2021</p>	<p>Cycling & Walking initiative by East Suffolk Council – for consideration.</p> <p>It was proposed by KL, seconded by BP, and RESOLVED that KL will draft a letter to be sent to East Suffolk Council regarding the poor state of the footpaths around Bungay which JB will then send on behalf of Bungay Town Council.</p> <table border="1" data-bbox="272 1375 513 1487"> <tr><td>For</td><td>5</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	5	Against	0	Abstain	0
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<p>PE&H-188 2020/2021</p>	<p>Update on Bungay Car Share scheme – for information.</p> <p>This item was discussed under Agenda Item PE&H-180 2020/2021 – Noted.</p>						
<p>PE&H-189 2020/2021</p>	<p>Suffolk County Council Automatic number plate recognition camera project (ANPR)– for consideration.</p> <p>It was proposed by RM, seconded by DO’N, and RESOLVED that Bungay Town Council take part in this project using Bridge Street as the site location and that a BTC SID is moved to Bridge Street, under the existing SCC SID, as soon as possible.</p> <table border="1" data-bbox="272 1957 513 2069"> <tr><td>For</td><td>5</td></tr> <tr><td>Against</td><td>0</td></tr> <tr><td>Abstain</td><td>0</td></tr> </table>	For	5	Against	0	Abstain	0
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	<p>JB to ask the BTC Groundsman to cut back the foliage currently obscuring the SCC SID on Bridge Street – Noted.</p>						
<p>PE&H-190 2020/2021</p>	<p>Residents’ correspondence – for consideration.</p> <p>I. Parking enforcement in Bungay.</p> <p>It was proposed by BP, seconded by RM, and RESOLVED that a letter is sent to East Suffolk Council complaining about the poor attitude shown by the Parking Enforcement Officers.</p> <table border="1" data-bbox="272 539 513 651"> <tr> <td>For</td> <td>5</td> </tr> <tr> <td>Against</td> <td>0</td> </tr> <tr> <td>Abstain</td> <td>0</td> </tr> </table> <p>II. SID and speeding motorists in Bridge Street. This item was discussed under Agenda Item PE&H-189 2020/2021 – Noted.</p>	For	5	Against	0	Abstain	0
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Abstain	0						
<p>PE&H-191 2020/2021</p>	<p>Date of next meeting: 5th May 2021 – For information. (To Include delegated powers) – for information.</p> <p>It was agreed to use the Delegated Emergency Powers as adopted at the Coronavirus Emergency Meeting 17th March 2020 (as below) from 7th May 2021 until the next Committee Meeting can be arranged as virtual meetings will be not be permitted . The date of the next Committee Meeting is to be arranged. – Noted.</p> <p><i>‘Decisions on Planning applications will be delegated to the P,E & T Committee Chair, or Vice Chair, taking into account the emailed views of the committee members. Details of the planning applications will be sent round to the committee members around five days before the date that the delegated decisions will be made by the Committee Chair/ Vice Chair.’</i></p>						

The meeting closed at 8.37 p.m.

Minutes Dated: 9th April 2021.

Jeremy Burton
Clerk to Bungay Town Council,
 1a, Broad Street
 NR35 1EE
clerk@bungaytowncouncil.gov.uk

Signed _____

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Date _____