



BUNGAY TOWN COUNCIL AGENDA

Employment Committee



A meeting of the Employment Committee will be held on
Tuesday 22nd June 2021 at 7.00 pm at The Riverside Centre, The Staithe, Bungay NR35 1BF.
Members of the public and press are welcome to attend. Due to Coronavirus restrictions there is a limit on the number of members of the public and press who can attend this meeting in person. Please contact the Clerk on Tel: 01986 894236 if you would like to personally attend.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Please read the Riverside Centre Risk Assessment and Covid-19 Secure Risk Assessment before attending the meeting in person – <https://www.bungaytowncouncil.gov.uk/how-to-book>

Town Council Members:

Cllr. M. Lincoln, Cllr. J. Adams, Cllr. M. Atterwill, Cllr. J. Blowers O'Neill, Cllr. P. Love.

All members of the Employment Committee are hereby summoned to attend the meeting to transact the following business:

AGENDA

1. **Election of Chair for the Employment Committee for the municipal year 2021-2022:** to receive nominations and elect the Chair.
2. **Election of Deputy Chair for the Employment Committee for the municipal year 2021-2022:** to receive nominations and elect the Deputy Chair.
3. **Apologies for Absence:**
To receive any apologies for absence.
4. **Declaration of Interest & Requests for Dispensations:**
Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
5. **Public Forum:**
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 20 minutes. Members of the public may not take part in the Committee meeting itself.
6. **To approve the minutes outstanding** - for consideration.
To approve the minutes of the Employment Committee Meeting – 9th March 2021.
7. **Lone Worker Risk Assessment** – for consideration.
8. **Individual Staffing Matters** - for consideration.
 - a. S. Beckett – Groundsman
 - b. E. Rosier – Assistant Town Clerk
 - c. J. Burton – Town Clerk
9. **Date of next Meeting** – for consideration

16th June 2021

Jeremy Burton

Clerk, Bungay Town Council.

1a, Broad Street, Bungay NR35 1EE

clerk@bungaytowncouncil.gov.uk