



**Bungay Town Council  
Planning, Environment & Highways Committee Meeting**

A meeting of the Planning, Environment & Highways Committee will be held on  
**Thursday 8<sup>th</sup> October 2020 at 7.00 pm.**

**As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted “online”. Any members of the public who also wish to attend on this basis please contact the Clerk so that arrangements may be made for them to join the meeting.**

All members of the Planning, Environment & Highways Committee are hereby summoned to attend the meeting to transact the following business:

Members of the public and press are welcome to attend.

Please be aware that filming and other reporting might take place at the meeting.

Town Council Members:

Cllr. R. Marshall (RM) Chair	Cllr. K. Lodge (KL) Deputy	Cllr. L. Harnden (LH)	Cllr. D. O’Neill (DO’N)
Cllr. B. Prior (BP)	Cllr L. Richardson (LR)	Cllr. G. Halliwell (GH)	Cllr. F. Betts (FB)

**AGENDA**

1. Apologies for Absence: To receive any apologies for absence.
2. Declaration of Interest & Requests for Dispensations: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. Public Forum:  
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
4. To approve the minutes outstanding:  
To approve the minutes of the Planning, Environment & Highways Extraordinary Committee Meeting – 23<sup>rd</sup> September 2020.

**5. Planning Applications:**

To consider the following planning applications:

BA/2020/0326/TCAA	The Vicarage, 3 Trinity Gardens, Staithe Road, Bungay	T1-3: Leylandii - Fell
DC/20/3718/TCA	Land North Of Bungay Castle Visitors Centre Castle Orchard Bungay Suffolk NR35 1DD	DC/20/3718/TCA   Rear of visitor centre 2 x Scots Pines - Fell to ground level as lean and overhang boundary with carpark adjacent (T1 has pronounced lean in upper section & T2 leans from base) Reason: Trees out growing location, originally inappropriately planted as they are within the Scheduled Monument area and are very close to the Castle structure and planting at this location would not now be permitted by English Heritage.
DC/20/3821/LBC	The Hollies Outney Road Bungay NR35 1DY	The Hollies has a number of rooms which partially protrude into the roof. Although the horizontal ceilings have been insulated in the loft, the sloping



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		parts of the ceilings are not currently insulated. The plan is to screw insulated plasterboard to the sloping areas, and to skim plaster over. The existing lath and plaster would not be removed. The total area affected is 15.45M2. We are hoping to apply for a Green Homes Grant subject to the availability of a contractor within the government scheme's timescales.
DC/20/3784/LBC	The White Swan 16 Market Place Bungay Suffolk NR35 1AW	Listed Building Consent - External and internal alterations and refurbishments and erection of single story 'micro-brewery' building to rear.
DC/20/3783/FUL	The White Swan 16 Market Place Bungay Suffolk NR35 1AW	External and internal alterations and refurbishments and erection of single story 'micro-brewery' building to rear
DC/20/3885/TCA	The Mounds 59A Lower Olland Street Bungay Suffolk NR35 1BY	Fir tree to be felled - tree causing damage to boundary wall and neighbour's drains.

- 6 Broads Authority - Notice of consultation on two documents - peat guide and residential moorings guide – For Consideration.
- 7 Community Partnership Project – Reclaiming Bungay’s Old Cemetery – For Consideration.
- 8 Provision of Bat Boxes at the Riverside Centre – For Consideration
- 9 The condition of Footpaths around Bungay – For Consideration
- 10 Request for an extension of speed limit on Annis Hill, Bungay – For Consideration
- 11 Bungay Town Council SID data – For information
- 12 Date of next meeting – 12<sup>th</sup> November 2020 – For information.

Agenda Date: 2<sup>nd</sup> October 2020

**Jeremy Burton, Town Clerk,**  
**Bungay Town Council**  
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